

# The Annual Quality Assurance Report (AQAR) of the IQAC

## PART - A

AQAR for the year : 2017 - 2018

### 1. Details of the Institution

1.1	Name of the Institution	:	V.O.CHIDAMBARAM COLLEGE
	Address Line 1	:	V.O.Chidambaram College
	Address Line 2	:	Palayamkottai Road
	City/Town	:	Thoothukudi
	State	:	Tamil Nadu
	Pin Code	:	628 008
	Institution e-mail address	:	<a href="mailto:vocollege@dataone.in">vocollege@dataone.in</a>
	Contact Nos.	:	0461 – 2310175 0461 – 2311175
1.2	Name of the Head of the Institution	:	Dr. C.VEERABAHU
	Tel. No. with STD Code	:	0461 - 2311001
	Mobile	:	9442189898

Name of the IQAC Co-ordinator	:	Dr.John Prince Soundranayagam
Mobile	:	+91-9894029229
IQAC e-mail address	:	vociqac@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	:	TNCOGN10830
1.4 NAAC Executive Committee No. & Date (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)	:	EC(SC)/27/A&A/2.3 dated 12 th September, 2017
1.5 Website address	:	www.voccollege.ac.in
Web-link of the AQAR	:	<a href="http://voccollege.ac.in/voc/wp-content/uploads/2018/12/AQAR_2017_2018.pdf">http://voccollege.ac.in/voc/wp-content/uploads/2018/12/AQAR_2017_2018.pdf</a>
1.6 Accreditation Details	:	

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A		2004	
2	2 <sup>nd</sup> Cycle	A	3.22	2011	2016
3	3 <sup>rd</sup> Cycle	A	3.31	2017	2022
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC	27/01/2005
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1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

NA

1.9 Institutional Status									
University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>	
Affiliated College			Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>			
Constituent College			Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			
Autonomous college of UGC			Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)			Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			
Type of Institution	Co education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>			
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>			
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12 B	<input checked="" type="checkbox"/>			
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self Financing	<input type="checkbox"/>					
1.10 Type of Faculty / Programme									
Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)	Innovative Programmes								
1.11 Name of the Affiliating University (for the Colleges)	Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu								

1.12 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input checked="" type="checkbox"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="11"/>			
2.2 No. of Administrative / Technical staff	<input type="text" value="1"/>			
2.3 No. of students	<input type="text" value="Nil"/>			
2.4 No. of Management representatives	<input type="text" value="1"/>			
2.5 No. of Alumni	<input type="text" value="1"/>			
2.6 No. of any other stakeholder and community representatives	<input type="text" value="Nil"/>			
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>			
2.8 No. of other External Experts	<input type="text" value="Nil"/>			
2.9 Total No. of members	<input type="text" value="15"/>			
2.10 No. of IQAC meetings held	<input type="text" value="5"/>			
2.11 No. of meetings with various stakeholders	No.	<input type="text" value="5"/>	Faculty	<input type="text" value="2"/>
	Non-Teaching Staff	<input type="text" value="2"/>	Students	<input type="text" value="2"/>
	Alumni	<input type="text" value="1"/>	Others	<input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="text"/>	No	<input checked="" type="checkbox"/>
	If yes, mention the amount			
	<input type="text" value="Nil"/>			

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

### 2.14 Significant Activities and contributions made by IQAC

- ❖ Full Pledged functioning of students counsellor in each and every class
- ❖ Formation of steering committee to prepare SSR
- ❖ Through IFA proposals for projects increased
- ❖ Motivated Research activities
- ❖ Made online – OUTREACH – A Multi Disciplinary Refereed Journal

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To Conduct NAAC sponsored National Seminar on E-Governance	Proposal sent to NAAC
2. Enhancing No. of smart classroom	One more smart classroom
3. Automation of library and office	Library computerized and office – Students admission computerized
4. Getting funds through projects	No. of project proposal increased
5. Academic calendar prepared	See Annexure I

2.16 Whether the AQAR was placed in statutory body    Yes ☒    No ☐

Management ☒    Syndicate ☐    Any other body ☐ Staff Council

Provide the details of the action taken

Plan of Action are approved by Management

## PART – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	9			
PG	9		5	
UG	11		5	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate			1	
Others (M.Phil)	1		5	
<b>Total</b>	30		16	

Interdisciplinary				
Add-on	6		3	

##### 1.2 (i) Flexibility of the Curriculum: CBCS

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	

- 1.3 Feedback from stakeholders\* Alumni ☐ Parents ☐ Employers ☐ Students ☒
- (On all aspects)
- Mode of feedback Online ☐ Manual ☒ Co-operating schools ☐
- (for PEI)

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

Done by the University

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details

Additional Batch in B.Com and B.A English under Un-Aided Scheme

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of lasting faculty

Total	Asst. Professors	Associate Professors	Professors	others
141	78	62	1	-

2.2 No. of permanent faculty with Ph.D

102

2.3 No. of Faculty Positions

Recruited (R) and Vacant (V)

during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
14	28	-	-	-	-	-	-	14	28

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

1

27

2.5 Faculty participation in conferences and symposia

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	51	19	4
Presented papers	124	7	0
Resource Persons	1	2	5

2.6 Innovative processes adopted by the institution in Teaching and Learning

- ❖ ICT enabled, teaching learning process followed
- ❖ Students centered teaching

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Follow Manonmaniam Sundaranar University Examination pattern

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

30

2.10 Average percentage of attendance of students

80% to 85%

2.11 Course/Programme wise distribution of pass percentage

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass
B.Sc Mathematics	42	18	5	12	-	35
B.Sc Physics	37	7	19	4	-	30
B.Sc Chemistry	38	4	22	8	-	34
B.Sc Botany	35	3	13	1	-	17
B.Sc Zoology	36	3	22	-	-	25
B.Sc Geology	44	9	21	4	-	34
B.A History	40	-	6	24	1	31
B.A Economics	38	-	15	20	-	35
B.A English	54	-	9	32	-	41
B.Com	60	2	22	23	2	49
B.B.A	62	-	20	24	-	44
M.Sc Mathematics	24	18	6	-	-	24
M.Sc Chemistry	25	9	8	2	-	19
M.Sc Botany	12	2	4	-	-	6
M.Sc Zoology	19	13	3	-	-	16
M.Sc Geology	13	11	2	-	-	13
M.A History	23	7	16	-	-	23
M.A Economics	12	8	1	-	-	9
M.A English	28	8	15	1	-	24



M.Com	24	5	6	9	-	20
M.Phil Zoology	3	-	3	-	-	3
M.Sc Nano Science	11	3	7	-	-	10
M.Sc. CME	3	2	1	-	-	3

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes

- ❖ By conducting academic audit through interaction with departments
- ❖ To conduct ICT enabled teaching class
- ❖ Smart Class Teaching

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	3
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	5
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	45	22		22
Technical Staff	18	3		3

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Research is a significant activity of the college during this academic year 14 Research scholar were obtained Ph.Ds from Research centre of our College
- ❖ To promote the quality research will publish research journal “OUTREACH”
- ❖ Due to encouragement by IQAC No. of Research guide increased
- ❖ 85 Research paper have been published in both National and International Journals

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		20.5		

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		4.10		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	157	-	-
Non-Peer Review Journals	-	-	-
e-Journals	157	-	-
Conference proceedings	49	-	-

#### 3.5 Details on Impact factor of publications

Range	Up to 6.733	Average		Google Scholar h-index	265	Nos. in SCOPUS h-index	53
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		UGC	20,54,270	19,08,203
Minor Projects		UGC	4,10,000	3,37,500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)		TNSCST	30,000	30,000
Any other(Specify) - Workshop		IAS, Bengaluru	2,59,900	2,59,900
NRSC – Bhuvan - Panchayat		ISRO	3,83,000	3,83,000
Inspire		UGC	5,50,000	5,50,000
S & T Project		TNSCST	2,00,000	2,00,000
Seminar		TNSCST	65,000	65,000
Research Scholarship[		TNSCST	2.40,000	2.40,000
Total			41,92,170	39,73,603

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE ☒ CE  Any Other (specify)

3.10 Revenue generated through consultancy

Department of Geology  
Department of Chemistry

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	1	1	-	-
Sponsoring agencies	-	UGC	DST & TNSCST	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

20

3.13 No. of collaborations International

-

National

-

Any other

-

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs

From Funding agency

Rs. 41,92,170

From Management of University/College

Total

Rs. 41,92,170

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides

48

and students registered under them

88

3.19	No. of Ph.D. awarded by faculty from the Institution				20			
3.20	No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)							
	JRF	-	SRF	-	Project Fellows	5	Any other	-
3.21	No. of students Participated in NSS events							
	University level		35	State level		-		
	National level		-	International level		-		
3.22	No. of students participated in NCC events:							
	University level		-	State level		75		
	National level		10	International level		-		
3.23	No. of Awards won in NSS							
	University level		2	State level		-		
	National level		-	International level		-		
3.24	No. of Awards won in NCC							
	University level		-	State level		-		
	National level		-	International level		-		
3.25	No. of Extension activities organized							
	University forum		College forum					
	NCC	3	NSS	10	Any other			
3.26	Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility							
	❖ Blood Donation Camp							
	❖ Swachh Bharat Abhiyam Day							
	❖ Energy Conservation Rally							
	❖ Disaster Management workshop							
	❖ Awareness of Voters rights Rally							
	❖ Rally on prevention of illicit liquor							
	❖ Aids awareness programme							

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	60 acres	-	-	60 acres
Class rooms	72 Nos	-	M.P. fund(2)	72 Nos
Laboratories	18 Nos	-	-	18 Nos
Seminar Halls	7 Nos	-	-	7 Nos
Construction of vehicle shed	5 Nos	1 No	Management	6 Nos
No. of important equipments purchased ( 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				

#### 4.2 Computerization of administration and library

- ❖ Library provides open access to staff and students through bar coding and scanning entry
- ❖ Journals and magazines are kept in open rack
- ❖ LMS facilities available for issue and borrowing books from the library
- ❖ CCTV have been established throughout the campus

#### 4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	73498		242	78275	73740	
Reference Books	7386		36		7422	
e-Books	6000					
Journals	104		23		127	
e-Journals	2000					
E Database	NLIST					
CD & Video	50					
Others (Renewal of Journals)						22808

4.4 Technology upgradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Computer Centres</b>	<b>Office</b>	<b>Depart- ments</b>	<b>Others</b>
Existing	170	4	20	1	-	1	14	
Added	-	-	-	-	-	-	-	
Total	170	4	20	1	-	1	14	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ❖ Every department has been provided computers with Internet facilities
- ❖ Browsing centre is available at Library

4.6 Amount spent on maintenance (in lakhs)

i) ICT	6.25
ii) Campus Infrastructure and facilities	15.12
iii) Equipments	5.0
iv) Others (CCTV and R.O. Water)	1.01
<b>Total</b>	<b>27.38</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Financial assistant extended to economically weaker bright students through the A.P.C.V. memorial Endowment Scholarship
- ❖ Competitive examination cell at the library
- ❖ Research publication “OUTREACH” – A Multi disciplinary refereed journal with ISSN both online and offline
- ❖ Active functioning of students counsellor at each and every class
- ❖ Women students are counselled through women’s counselling cell

#### 5.2 Efforts made by the institution for tracking the progression

IQAC through interaction periodically with departments and staff council. To track the progression of various activities

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2181	487	88	-

#### (b) No. of students outside the state

8
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#### (c) No. of international students

-
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Men	No	%	Women	No	%
	1556	56.45		1200	43.54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
176	604	9	1680	0	2469	169	613	6	1870	10	2668

Demand Ratio

17.13%

Drop out %

0.1%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Competitive exam coaching classes were conducted
- ❖ TANCET Free Coaching classes

No. of students beneficiaries

215



5.5 No. of students qualified in these examinations

NET	-	SET/SLET	6	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- ❖ Women counselling cell conducted special lecture on Goal Setting on 26.09.2017
- ❖ Women counselling cell conducted lecture on Cyber Crime on 17.10.2017
- ❖ Women counselling cell conducted Seminar on Effects of Corruption on 30.10.2017
- ❖ Women counselling cell conducted Seminar on Menopause- Symptoms and Effects- A Challenge on 27.12.2017
- ❖ Women counselling cell conducted a class on Yoga on 29.01.2018.
- ❖ Women counselling cell celebrated International Women's day on 08.03.2018. Mrs. Irom Sharmila, a Civil Rights Activist was the special Invitee.
- ❖ NET/SET Coaching classes we conducted from 08.01.2018 to 28.02.2018.
- ❖ A Seminar on "Come On Young Entrepreneurs" was organised by the Department of Commerce(UA) on 29.01.2018
- ❖ As a part of Swachh Bharat Abhiyam, cleaning programme was organised at millerpuram bus stop on 22.09.2017
- ❖ Dengue awareness camp was organised and conducted by NSS Units on 28.09.2017
- ❖ Sterlite copper, Tuticorin conducted a campus interview for recruiting Chemists on 28.10.2017 for III B.Sc and II M.Sc Chemistry Students
- ❖ A mega job fair was organised by V.O.Chidambaram College in collaboration with Thoothukudi District Employment Office on 23.09.2017. About 70 companies and 1500 job seekers participated.

No. of students benefitted

622

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
75	641	140	12

5.8 Details of gender sensitization programmes

Conducted by Women counselling cell for girls

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural : State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	28	1,70,839
Financial support from government	1035	42,83,453
Financial support from other sources	24	1,56,520
Number of students who received International/ National recognitions		

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : NIL

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

Our Vision : Education for all.

Our Mission :

- ❖ To provide a quality, relevant and inclusive education that caters to the needs of the contemporary knowledge society and globalized world
- ❖ To make the individual meet the challenges of life individually and socially
- ❖ To foster values, behaviours and a lifestyle towards a sustainable future.
- ❖ To enable the student community to understand and facilitate the cross culture, cross disciplinary and global networking of knowledge that facilitate and builds interdependence of economy and society.
- ❖ To cultivate a spirit of enquiry, research and entrepreneurship
- ❖ To empower women and the marginalised sections of the society and enable them to participate in the nation building.

#### 6.2 Does the Institution has a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

In the affiliated system college follows the curriculum designed by the University.

##### 6.3.2 Teaching and Learning

- ❖ ICT enabled teaching learning process has made students “active participants” in the class rooms
- ❖ Apart from class room interaction teaching learning methods include
  - Learning is initiated through guided teaching and guided library assignments, seminars etc.
  - Learning through case study (Commerce), field work and industrial visit
- ❖ Peer learning is promoted within and outside the class hours
- ❖ To produce law-abiding and productive citizens benefiting this great Nations.

##### 6.3.3 Examination and Evaluation

Follow the systems and instructions from the Manonmaniam Sundaranar University.

#### 6.3.4 Research and Development

Research is a significant activity of the college, during this academic year 85 Research paper were published in National and International journals 14 Research scholars have obtained the Ph.D. in the Research centre. Two major projects were sanctioned and 7 minor projects were applied.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Instrumentation room for botany, zoology and chemistry
- ❖ Computers with internet in all the departments
- ❖ Smart class room in the departments
- ❖ INFLIBNET in the Library
- ❖ Competitive examination cell with Audio Visual in the library

#### 6.3.6 Human Resource Management

##### **I) Students**

- ❖ Mentors are being appointed for each class. They take care of the academic and personal affairs of students. Counselling is undertaken to resolve their problems.
- ❖ Career and employment opportunity guidance is being provided to the III year UG and II year PG students through the placement cell.
- ❖ Communication, interview and personality development programs are also being conducted to hone the skills of students to shine in the competing industry.

##### **II) Faculty**

- ❖ Staff members are motivated to attend refresher and orientation courses to develop themselves as holistic professionals.
- ❖ Management also supports faculty to attend seminars, workshops and conference to sharpen their skills and enhance knowledge on their subjects.

#### 6.3.7 Faculty and Staff recruitment

- ❖ Management staffs are recruited

#### 6.3.8 Industry Interaction / Collaboration

- ❖ Research consultancy extension have obtained greater significance for establishment of linkages

#### 6.3.9 Admission of Students

- ❖ Admission as per the Tamilnadu Government norms

#### 6.4 Welfare schemes for Teaching, Non-Teaching and Students

- ❖ A.Sumathi Associate Vice President project Sterlite, Tuticorin has conducted special lecture on Goal Setting on 26.09.2017
- ❖ Tmt.R.Vijaya Anitha S.I of Police has conducted lecture on Cyber Crime on 17.10.2017
- ❖ Mr.P.Narayanan Vigilance officer Retd Tirunelveli has conducted Seminar on

Effects of Corruption on 30.10.2017
❖ Dr.D.Radhika has conducted Seminar on Menopause- Symptoms and Effects- A Challenge on 27.12.2017
❖ S.Dhanalakshmi has conducted a class on Yoga on 29.01.2018 are being conducted by Shine yoga centre,Tuticorin.
❖ NET/SET Coaching classes we conducted from 08.01.2018 to 28.02.2018 are being conducted by V.O.C Academy of our college
❖ As a part of Swachh Bharat Abhiyam, cleaning programme was organised at millerpuram bus stop on 22.09.2017
❖ Sterlite copper, Tuticorin conducted a campus interview for recruiting Chemists on 28.10.2017 for III B.Sc and II M.Sc Chemistry Students
❖ A mega job fair was organised by V.O.Chidambaram College in collaboration with Thoothukudi District Employment Office on 23.09.2017. More than 70 companies and 1500 job seekers participated.

6.5 Total corpus fund generated Rs. 10 Lakhs

6.6 Whether annual financial audit has been done      Yes ☒      No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	Yes	Mr. Iyyamperumal Chartered Accountant	No	

6.8 Does the University declare results within 30 days?

For UG Programmes      Yes ☒      No ☐

For PG Programmes      Yes ☒      No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

❖ Examinations are conducted as per the University direction
❖ CBCS Semester pattern followed
❖ Photo attached Hall ticket with date and time of examination issued
❖ Supplementary exam are conducted at the end of even semester

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The College is affiliated to Manonmaniam Sundaranar University which helps the College by:
❖ Nominating the members to the Governing board, the academic council, the board of studies and the Awards Committee

- ❖ Giving approval for starting new courses
- ❖ Forwarding proposals to the UGC for availing of grants
- ❖ Prescribing the norms for the appointment of staff
- ❖ Sanctioning qualification approval to the newly appointed faculty members
- ❖ Allocating funds to the NSS units and monitoring their activities

6.11 Activities and support from the Alumni Association

Alumni Association gives its opinion for the welfare of the College to the College Management

6.12 Activities and support from the Parent – Teacher Association

Parent – Teachers meeting are conducted at the department level

6.13 Development programmes for support staff

College organise software training programme for administrative staff as and when required

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Eco friendliness in the campus is the policy of the college lawns and gardens are maintain with at most care
- ❖ Approach roads are widened
- ❖ Use of plastic materials is prohibited in the college
- ❖ Solar powered system is used. Usage of LED lights.

## Criterion – VII

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

- ❖ Proposals prepared for Star college.
- ❖ Proposal for RUSA 2.0 prepared
- ❖ Add On Courses on Communicative English
- ❖ Add On Courses on Remote Sensing Course(RS/GIS)
- ❖ Career oriented non-major elective courses for all under graduate during III semester
- ❖ Smart classroom teaching
- ❖ ICT enabled classroom
- ❖ Utilization of e-resources through Library
- ❖ Coaching classes for all competitive examinations
- ❖ Project proposals through IFA of IQAC
- ❖ Two major projects have been sanctioned by UGC
- ❖ Seven minor projects were applied
- ❖ Inspire programmer by DST-UGC, SERO
- ❖ Seminars were conducted
- ❖ Endowment scholarships increased
- ❖ A Multi disciplinary journal “OUTREACH” both online and offline with ISSN
- ❖ Result review meeting with Heads of the Department
- ❖ VOCC Data Capturing System mobile App was developed by IQAC team and used by all members of the staff.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ❖ No. of Minor and major project proposals were increased through IFA
- ❖ Upgraded software in the Office administration
- ❖ ICT based Library
- ❖ All the seats in aided stream and unaided stream were filled up

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. IQAC Team of V.O.Chidambaram College has developed an app called voccollege-dcs Mobile App that enables the staff to furnish individual and department updates through their mobile phone. The completed data that is stored in the Cloud will be processed for documentation by IQAC team.

2. ICT

- ❖ Smart classrooms have been established
- ❖ Language laboratory modernized
- ❖ Instrumentation room for Chemistry, Botany and Zoology established

7.4 Contribution to environmental awareness / protection

- ❖ Plastic free campus including canteen
- ❖ Rain Water is stored in separate pool for ground water recharge
- ❖ 10KVA green power System is used

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

IQAC and Principal conducted audit through interaction served the following purposes

- i. To facilitate SWOC analysis at the Departmental level
- ii. To help the Departments document quality enhancement activities regularly and
- iii. To implement quality related measures in the forthcoming years, especially before the third cycle of accreditation in 2016-2017

## 8. Plans of institution for next year

- ❖ Infrastructure
  - Exclusive Cycle and Vehicle sheds for boys and girls
  - Metal Roads for the entire campus
  - Increase of CCTV Cameras
  - Modernization of toilets
  - Exclusive Waiting room of female staff members
  - Separate Research Scholars room in every Research Department
- ❖ To organise on hand training on smart class facility for all staff members
- ❖ To introduce skill oriented add on courses
- ❖ To continue and enhance the quality measures planned for the third cycle of Reaccreditation
- ❖ To cater to the needs of slow learners through remedial programmes
- ❖ Augmentation of infra structure facilities
- ❖ To enhance e-resources in the library
- ❖ Encourage to conduct National Seminar and Conferences at each and every departments

Name : **Dr. John Prince Soundranayagam**

Name : **Dr. C. Veerabahu**

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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