



V.O. CHIDAMBARAM COLLEGE

Reaccredited with 'A' Grade by NAAC with CGPA 3.31 out of 4 - 3rd Cycle
Ranked 30th Position in NIRF - India Rankings 2022

Thoothukudi - 628008. Tamil Nadu.

CRITERION -6

GOVERNANCE, LEADERSHIP & MANAGEMENT



6.5 Internal Quality Assurance System

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements
2. Collaborative quality initiatives with other institution(s) / membership of international networks
3. Participation in NIRF
- 4 .any other quality audit / accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc.

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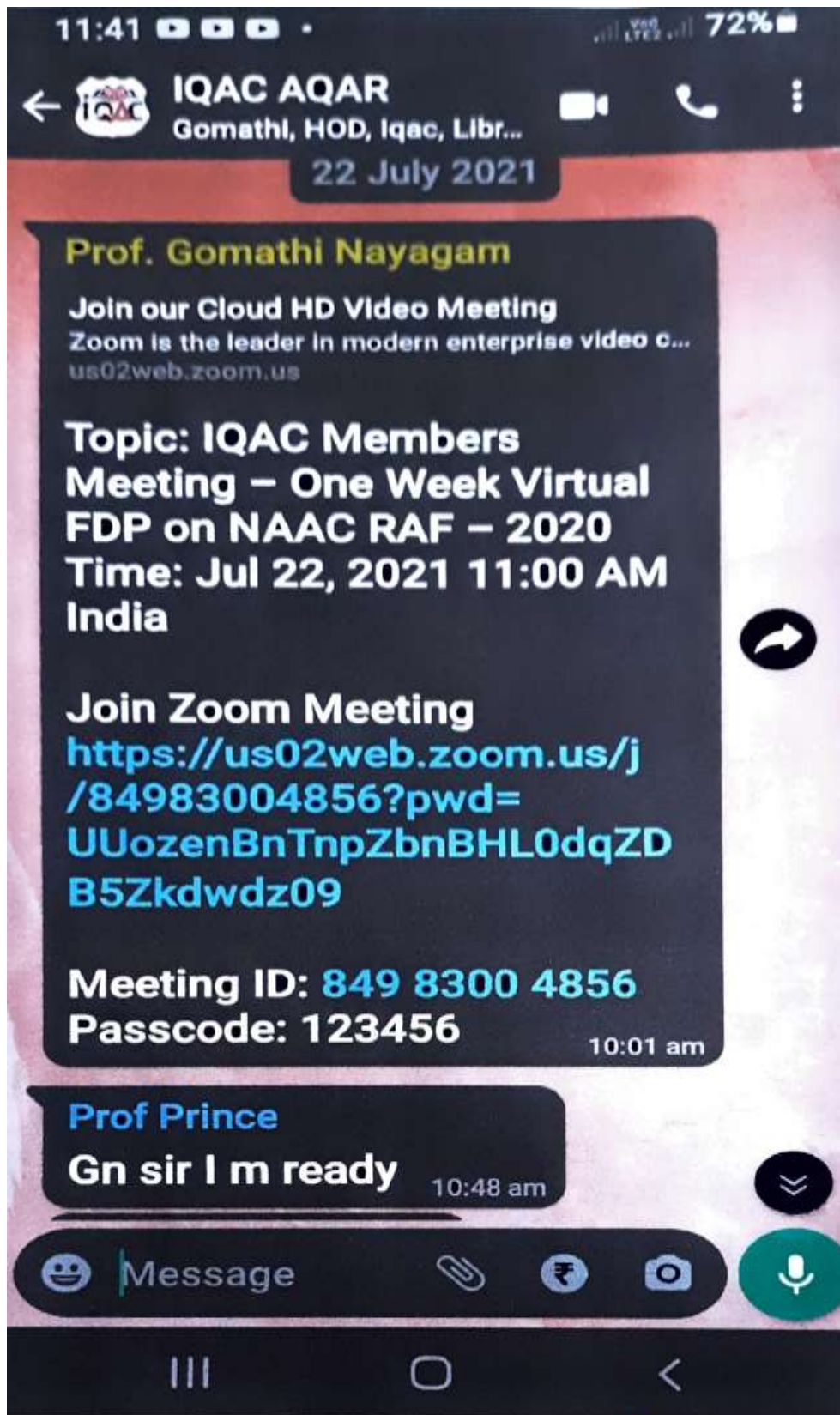
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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

MINUTES OF THE MEETING

2021-2022



Principal
V.O.Chidambaram College
Thoothukudi - 8

Minutes of the Meeting

Meeting No : VOC/IBAC/2021-2022/39

Date : 22/07/2021

Members Present : 12

Time : 11.00 am

Committee : IBAC

The online Zoom meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 22/07/2021 at 11.00 am. The meeting was headed by our respected Principal, Dr. C. Veerabahu.

The IBAC Coordinator Dr. John Prince Soundraranayagam welcomed the members of the IBAC. The following were discussed and unanimously resolved in the meeting

Sno	Agenda	Resolution
1)	One week Virtual FDP on NAAC RAE - 2020	It was resolved to organise an One week Virtual FDP on NAAC RAE under UGC-PARAMARSH Scheme from 26/07/2021 to 30/7/21. The IBAC members were delegated with certain responsibilities in regard to the Virtual FDP.
2)	Discussion over the increase of Internet Bandwidth in the college campus.	It was resolved to do the same in the forthcoming months.
3)	Discussion over a Tribute to our Founder Secretary.	It was resolved to memorialize our Founder's Birth and Death anniversary (05.05.22 and 13.08.21)

The meeting came to a close at 12.30 pm.



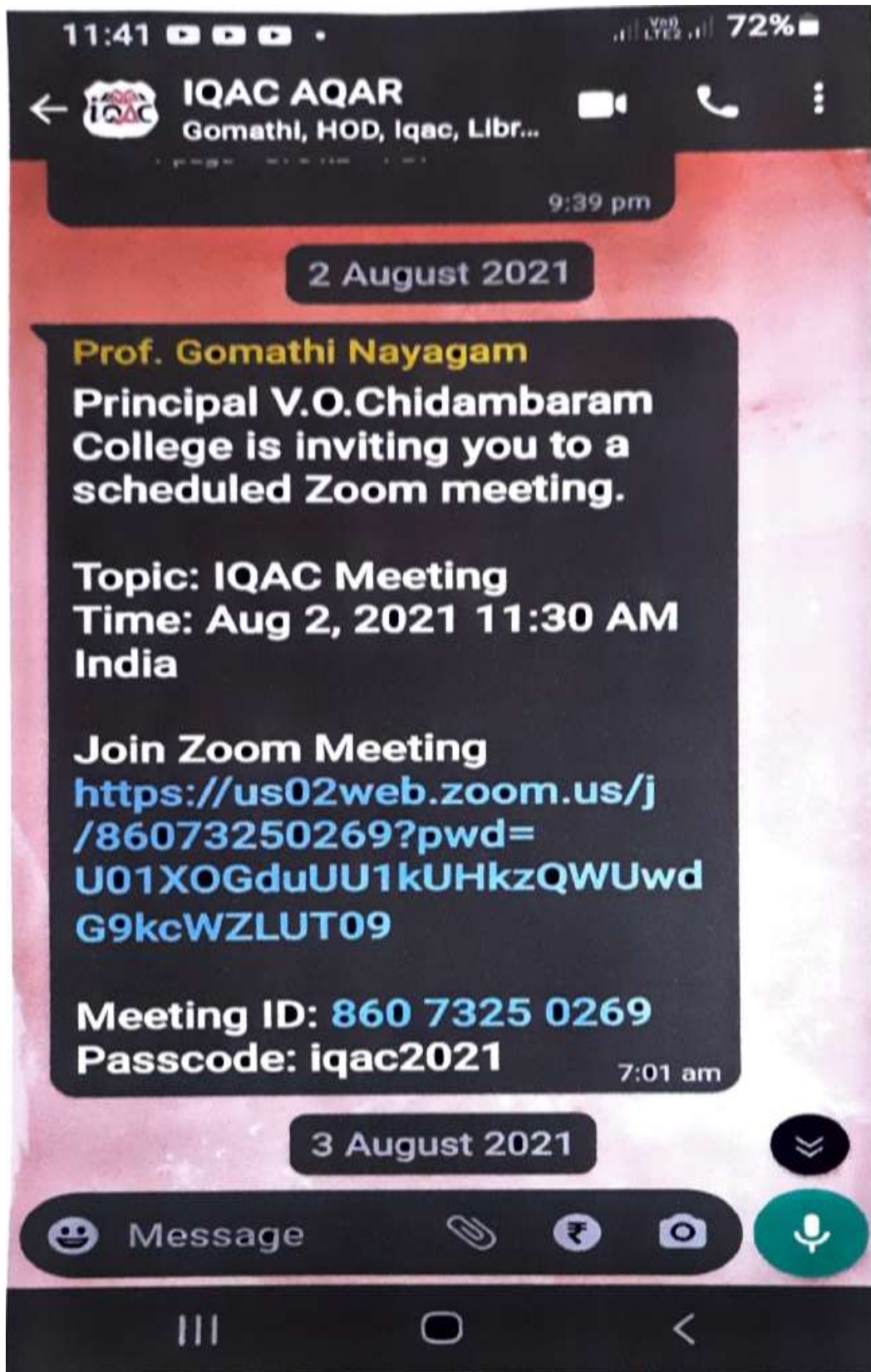
Coordinator: IBAC

Date : 22/07/2021



PRINCIPAL

V.O. Chidambaram College
Thoothukudi.



Principal
V.O.Chidambaram College
Thoothukudi - 8

Minutes of the meeting

Meeting no : VOC / IQAC / 2021-2022 / 40
 Members present : 12
 Committee : IQAC


Date : 02/08/2021
 Time : 11.30am.

The online Zoom meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 02/08/2021 at 11.30 am. The meeting was headed by our respected Principal, Dr. C. Veerabahu.

The IQAC Coordinator Dr. John Prince Soundranayagam welcomed the members of the IQAC. The following were discussed and unanimously resolved in the meeting.

Sno	Agenda	Resolution
1)	Discussion and Planning for the academic year 2021-2022	The IQAC unanimously discussed and resolved to plan the strategies to be deployed for the year 2021-2022.
2)	Research Supervisors meet and Submission of DST-FIST proposal.	It was resolved to meet the Research Supervisors regarding increasing quality Publications, and help in the submission of DST-FIST proposal.
3)	Discussion over ^{Conduct of} Bridge Course - Online.	It was resolved to conduct the Bridge course for the freshers the following month.
4)	Administrative Program for Non Teaching	It was resolved to organise the same from 13/08/21 to 16/08/21.

The meeting came to an end at 01.30 pm.


 Coordinator : IQAC

Date : 02/08/2021



PRINCIPAL

V.O. Chidambaram College
 Thoothukudi

IQAC Meeting on 06.09.2021 at 11.30 am in our
office Meeting Hall.

Agenda :-

1) Discussion and Planning for the academic
year 2021-2022 : Improving Placement Drives.

Members :-

- 1) Dr. C. Veerababu ✓
- 2) Dr. John Prince Sourdhanayagam ✓
- 3) Dr. D. Radhika ✓
- 4) Dr. G. Paulraj ✓
- 5) Dr. Ganesan Malathi ✓
- 6) Prof. Colette Sharmila Colette Sharmila
- 7) Dr. R. Baby Sureetha ✓
- 8) Dr. M. Kannan ✓
- 9) Dr. L. Heerakshi Suralaram ✓
- 10) Dr. V. Stephen Pichaimani ✓
- 11) Prof. Gomathinayagam. S. ✓
- 12) Dr. P. Prasitha Soos ✓

Minutes of the Meeting

Meeting No: VOC/IOAC 2021-2022 /41
 Members Present: 12
 Committee : IOAC.

Date: 06/09/2021
 Time: 11.30am.

The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 06/09/2021. The meeting was headed by our respected Principal, Dr. C. Veerababu.

The IOAC coordinator Dr. John Prince Soundararajagom welcomed the members of IOAC. The following were discussed and unanimously resolved in the meeting.

Sno	Agenda	Resolution
1)	Discussion and Planning for the academic year 2021-2022 - Improving Placement Drives.	The IOAC coordinator and Assistant coordinator gave input and highlighted on the methods to incorporate and invite several companies for incampus placement drives in order to proliferate placement drives in the college.

The meeting came to an end at 01.00 pm.



Coordinator: IOAC
 Date : 06/09/21



PRINCIPAL
 V.O. Chidambaram College
 Thoothukudi.

IBAC office meeting on 28/09/2021 at 11.30 am in our meeting Hall.

Agenda :-

- 1) Discussion and Planning for NAAC Programme.

Members :-

- 1) Dr. C. Veerabahu
- 2) Dr. John Prince Sourdhanayagam
- 3) Dr. O. Radhika
- 4) Dr. G. Paulraj
- 5) Dr. Ganesan Malathi
- 6) Dr. R. Baby Suneetha
- 7) Prof. Colette Sharmila
- 8) Dr. H. Kannan
- 9) Dr. L. Meenakshi Sundaram
- 10) Dr. V. Stephen Pitchaimani
- 11) Prof. S. Gomathirayagam
- 12) Dr. P. Prasina Devi

Minutes of the meeting

Meeting No : VOC/IOAC/2021-2022/48

Date : 28/09/2021

Members present : 12

Time : 11.30am


Committee : IOAC.

The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 28/09/2021 at 11.30am. The meeting was headed by our respected Principal, Dr. C. Veerababu.

The IOAC Coordinator and Assistant Coordinator-IOAC, welcomed the members of the IOAC. The following were discussed and unanimously resolved in the meeting.

Sno	Agenda	Resolution
1)	Discussion and Planning for the NAAC program.	The members were spotlighted regarding Dr. N. Rajendran's visit to our college as an expert and advisor of NAAC preparation - 2023, and it was resolved to request the respective Criteria Heads to get ready with their power point presentations on 29.09.2021 and 30.09.2021.

The meeting came to an end at 01.00 pm.


Coordinator : IOAC

Date : 28/09/2021


PRINCIPAL

V.O. Chidambaram College,
Thoothukudi

TOAC Meeting on 23/11/2021 at 12.30 pm in our office meeting Hall.

Agenda :-

- 1) Department Visit Review
- 2) AQAR 2020-2021

Members :-

- 1) Dr. C. Veerabahu
- 2) Dr. John Prince Soundranayagam
- 3) Dr. P. Radhika
- 4) Dr. G. Paulraj
- 5) Dr. Ganesan Malathi
- 6) Prof. Colette Sravitha
- 7) Dr. R. Baby Sumeetha
- 8) Dr. H. Kannan
- 9) Dr. L. Meenakshi Sundaram
- 10) Dr. V. Stephen Pitchaimani
- 11) Prof. S. Gomathirayagam
- 12) Dr. P. Tresira Sorin

Minutes of the meeting:


Meeting no : VOC / IQAC / 2021-2022 / 49 Date : 23/11/2021
 Members present : 12 Time : 12.30 pm
 Committee : IQAC


The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 23/11/2021 at 12.30 pm. The meeting was headed by our respected Principal, Dr. C. Veerabahu.

The IQAC Coordinator Dr. John Prince Soundararajagam welcomed the members of the IQAC. The following were discussed and unanimously resolved in the meeting

Sno	Agenda	Resolution.
1)	Department Visit Review	The IQAC Coordinator reported about their visit to various departments
2)	ASAR 2020-2021	It was resolved that the ASAR 2020-2021 should be uploaded on or before 30 th December, 2021.

The meeting came to an end at 01.30pm


 Coordinator : IQAC
 Date : 23/11/2021


 PRINCIPAL
 V.O.Chidambaram College
 Thoothukudi

IRAC Meeting on 24/11/2021 at 12.30 pm in our office meeting hall.

Agenda :-

- 1) AQAR 2020-2021 Template Preparation.

Members :-

- 1) Dr. C. Veerababu
- 2) Dr. John Prince Soundranayagam
- 3) Dr. D. Radhika
- 4) Dr. G. Paulraj
- 5) Dr. Ganesan Malathi
- 6) Prof. Colette Sharmila
- 7) Dr. R. Baby Suresh
- 8) Dr. H. Kannan
- 9) Dr. L. Meenakshi Sundaram
- 10) Dr. V. Stephen Pitchaimani
- 11) Dr. P. Thesita Saini
- 12) Prof. S. Gomathi Prasad
- 13) Dr. A. Nallamurugan.

Minutes of the meeting

Meeting No : VOC / IQAC / 2021-2022 / 44
 Members present : 13
 Committee : IQAC.

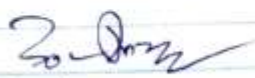
Date : 24/11/2021
 Time : 12.30 pm.


The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 24/11/2021 at 12.30pm. The meeting was headed by our respected Principal, Dr. C. Veerabahu.

The IQAC Coordinator Dr. John Prince Soundranyagam welcomed the members of the IQAC. The following were discussed and unanimously resolved in the meeting.

Sno	Agenda	Resolution.
1)	AQAR 2020-2021 Template Preparation.	A discussion was held regarding the template preparation for the seven Criteria. Each Criteria heads submitted their template to IQAC. It will be given to the head of the departments

The meeting came to an end at 01.30 pm.


 Coordinator : IQAC
 Date : 24/11/2021


 PRINCIPAL
 V.O. Chidambaram College
 Thoothukudi

ISAC meeting on 25/11/2021 at 12.30pm in our office meeting Hall.

Agenda :-

- 1) Explanation of the new format of ASAR to the Heads.

Members :-

- 1) Dr. C. Veerabahu
- 2) Dr. John Prince Soundharayagam
- 3) Dr. D. Radhika
- 4) Dr. M. Muthusamy
- 5) Prof. P. D. Silvia
- 6) Dr. Nagarajani for KA
- 7) Prof. T.R. Muralidharan
- 8) Dr. A. Mathavan
- 9) Dr. C. Lakshminarani
- 10) Dr. S. Siva Subramanian
- 11) Dr. R. Soundharajan P. B. ilc
- 12) Dr. V. Valliammal
- 13) Dr. N. Maria Nevi Soris
- 14) Prof. S. Gomathirayagam
- 15) Dr. Ganesan Malathi

Minutes of the Meeting

Meeting no : VOC/IOAC / 2021-2022 / 45

Date : 25/11/2021

Members present : 14

Time : 12.30 pm.

Committee : IOAC

The members of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 25/11/2021 at 12.30 pm. The meeting was headed by our respected Principal, Dr. C. Veerabahu.

The IOAC Coordinator Dr. John Prince Sourdattayagom welcomed the members of the IOAC. The following were discussed and unanimously resolved in the meeting.


Sno	Agenda	Resolution
1)	Explanation of the new format of AQAR to the heads.	The IOAC Coordinator and the Assistant IOAC coordinator elaborated on the new AQAR format to all the heads of the departments and requested them to lend a helping hand in the collection of data for AQR 2020-2021.
2)	Extension Activities to be carried out under UGC STRIDE Scheme.	It was resolved to organize medical camps, eye camps, training programmes for the fisheryfolk of the Thoothukudi coastal region.

The meeting came to an end at 12.30 pm.



Coordinator : IOAC

Date : 25/11/2022


PRINCIPAL
V.O. Chidambaram College
Thoothukudi

IRAC Meeting on 03/02/2022 at 12:30 pm in our
Office Meeting Hall.

Agenda :-

- (1) IRAR 2020-2021 review
- (2) NIRF Data

Members.

- (1) Dr. C. Veerababu
- (2) Dr. John Pierce Soundararajagan
- (3) Dr. D. Radhika
- (4) Dr. G. Paulraj
- (5) Dr. Ganesan Malathi
- (6) Mrs. Colette Sharmila
- (7) Dr. R. Baby Suneetha
- (8) Dr. M. Karthi
- (9) Dr. L. Meenakshi Sundaram
- (10) Dr. V. Stephen Arachandran
- (11) Mr. S. Gnanaprakasam
- (12) Dr. P. Theresia Doris
- (13) Dr. F. Cisra

Minutes of the Meeting

Meeting no : Voc/ IQAC / RDRI - 2022 / 46

Date : 03/02/2022

Members present : 13

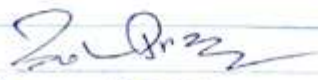
Time : 12.30pm


Committee : IQAC

The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 03/02/2022. The meeting was headed by our respected Principal, Dr. C. Veerababu. The IQAC Coordinator with our respected Principal's guidance discussed and resolved in the meeting.

S.No	Agenda	Resolution
1)	AQAR 2020-2021 Review	The respective criteria heads discussed the work completed by them for the 2020-2021 AQAR and the future deployment strategies to be followed by them was resolved in the meeting.
2)	CSR Initiatives (Industry 4.0, Computer Literacy, Breakfast Scheme)	It was resolved to execute all the 3 CSR Projects.
3)	NIRF DATA	The IQAC members discussed other strategies to be deployed regarding the uploading of NIRF 2022 was resolved in the meeting.

The meeting was ended at 01.30 pm


Coordinator : IQAC
Date : 03.02.2022



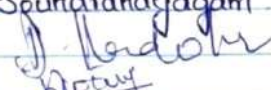
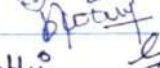
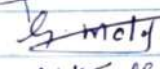
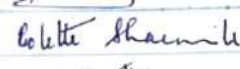
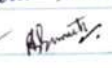


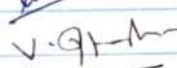
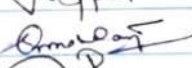
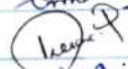
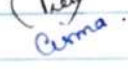

PRINCIPAL
V.O. Chidambaram College
Thoothukudi.

IQAC Meeting on 08/02/2022 at 11.30 am in our
Office Meeting Hall.

Agenda :

- (1) Strategic Plan for the Period February to April 2022.

Members :-

- 1) Dr. C. Veerabathu 
- 2) Dr. John Prince Sundaranyagam 
- 3) Dr. D. Radhika 
- 4) Dr. G. Paulraj 
- 5) Dr. Ganesan Malathi 
- 6) Mrs. Colette Sharmila 
- 7) Dr. R. Baby Suresh 
- 8) Dr. M. Karunan 
- 9) Dr. L. Meenakshi Sundaram 
- 10) Dr. V. Stephen Pichaimani 
- 11) Mr. S. Eomathinayagam 
- 12) Dr. P. Thesira Soori 
- 13) Dr. F. Cima 

Minutes of the Meeting

Meeting NO : YOC/IOAC/2021-2022/ 47

Date : 08/02/2022

Members Present : 13

Time : 11.30am

Committee : IOAC

The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 08/02/2022. The meeting was headed by our respected Principal, Dr. C. Veerabahu.

The IOAC Coordinator with our respected Principal's guidance discussed on Strategic plan for the period February to April 2022.


The following were discussed and resolved in the meeting

S.No	Agenda	Resolutions
1	Strategic plan for the period February to April 2022	Strategic Plan to be deployed from February 2022 to April 2022 was discussed and the respective strategies were defined and the action to be deployed was resolved in the meeting.
2	Discussion over the uploading of Data for NIRF 2022 Ranking	It was resolved to successfully upload data for NIRF 2022 Ranking.

The meeting came to an end at 01.00 pm


Coordinator : IOAC

Date : 08/02/2022


PRINCIPAL

V.O. Chidambaram College
Thoothukudi.

IQAC Meeting on 18.02.2022 at 11.30 am in our
office Meeting Hall.

Agenda:

- (1) ASAR Updation 2020-2021

Members:-

- (1) Dr. C. Veerababu
- (2) Dr. John Prince Soudharayagan
- (3) Dr. D. Radhika
- (4) Dr. G. Paulraj
- (5) Dr. Ganesan Malathi
- (6) Mrs. Collette Sharmila
- (7) Dr. R. Bobby Suresh
- (8) Dr. M. Kannan
- (9) Dr. L. Meenakshi Sundaram
- (10) Dr. V. Stephen Pitchaiman
- (11) Mr. S. Gomathirayagan
- (12) Dr. P. Thesina Sathi
- (13) Dr. F. Cinta

Minutes of the Meeting

Meeting No : VOC/ IQAC/ RDRD- RDRR/ 18

Date : 18/02/2022

Members present : 13

Time : 11.30 am

Committee : IQAC

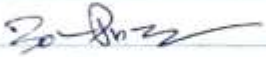
The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 18/02/2022. The meeting was headed by our respected Principal, Dr. C. Veeabathu.

The IQAC Coordinator with our respected Principal's guidance discussed on AQAR updation 2020-2021.

The following were discussed and resolved in the meeting.

Sl. No	Agenda	Resolution
1)	AQAR Updation RDRD-2021	The members of IQAC deliberated about the AQAR 2020-2021 data collection process and the same was resolved in the meeting.
2)	Discussed over the conduct of Pre placement Training	It was resolved to fix the dates for Pre placement Training to be given by Barclays.

The meeting came to an end at 01.30 pm.


Coordinator : IQAC

Date : 18/02/2022


PRINCIPAL

V. O. Chidambaram College
Thoothukudi

ISAC Meeting on 08/03/2022 at 11.30 am in our office meeting Hall.

Agenda :-

AGAR Update. 2020-21.

Members:-

- (1) Dr. C. Veerababu
- (2) Dr. John Prince Soundharanayagam
- (3) Dr. D. Radhika
- (4) Dr. G. Paulraj
- (5) Dr. Ganesan Malathi
- (6) Mrs. Colette Sharmila
- (7) Dr. R. Baby Sureshtra
- (8) Dr. M. Karthikeyan
- (9) Dr. L. Meenakshi Sundaram
- (10) Dr. V. Stephen Pitchaimani
- (11) Mrs. S. Gokulathirayagam
- (12) Dr. P. Trishna Sankar
- (13) Dr. F. C. Rama

Minutes of the Meeting

Meeting no : VOC/ISAC/2020-2022/49

Date : 08/03/2022

Members present : 13

Time : 11.30am

Committee : ISAC

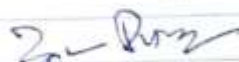
The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 08/03/2022. The meeting was headed by our respected Principal, Dr. C. Veerabahu.

The ISAC Coordinator with our respected Principal's guidance discussed on ASAR updation for the year 2020-2021.


The following were discussed and resolved in the meeting.

S.NO	Agenda	Resolution
1)	ASAR updation 2020-2021	The members of ISAC talked over the updations regarding ASAR 2020-2021 and the same was resolved in the meeting.
2)	Discussion over the conduct of TNPS, NET/SET coaching classes for the outgoing students	It was resolved to conduct the coaching classes the following months.
3)	Alumni Meet 2022	It was resolved to conduct the meet on 26.03.22.

The meeting came to an end at 12.30 pm.


Coordinator : ISAC

Date : 08/03/2022


PRINCIPAL
V.O.Chidambaram College
Thoothukudi

TAAC Meeting on 28/03/2022 at 11.30 am in our office meeting Hall.

Agenda:-

- 1) NAAC - Doubt clearance in ADAR
- 2) SSR Preparation.

Members:-

- 1) Dr. C. Veerababu
- 2) Dr. E. Ramganesan, Bharathidasan University, Trichy.
- 3) Dr. John Prince Sourdramayagam
- 4) Dr. D. Radhika
- 5) Dr. G. Pauhaj
- 6) Dr. Ganesan Malathi
- 7) Mrs. Colette Sharmila
- 8) Dr. R. Baby Suroetha
- 9) Dr. H. Kannan
- 10) Dr. L. Meenakshi Sundaram
- 11) Dr. V. Stephen Pitchaimani
- 12) Mr. S. Gomathi Nayagam
- 13) Dr. P. Thesina Soxis
- 14) Dr. J. Geeta

Minutes of the Meeting

Meeting No : Voc/IRAC/2021-2022/50

Date : 08/03/2022

Members present : 14

Time : 11:30 am

Committee : IRAC

The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 08/03/2022. The meeting was headed by our respected Principal, Dr. C. Venababu.

The IRAC coordinator with our respected Principals guidance discussed on NAAC - Clarification of queries regarding AQAR 2020-2021 and Preparation of SSR.

The following were discussed and resolved in the meeting:

S.No	Agenda	Resolution
1)	Clarification of queries regarding AQAR 2020-2021	Our IRAC coordinator and Assistant Coordinator clarified the queries of the respective criteria heads in the AQAR 2020-2021 updations and the same was resolved in the meeting.
2)	Preparation of SSR	The members of the Internal Quality Assurance Cell (IRAC) had a little confab about the strategies of

		preparing the SSR for the 4 th cycle NAAC and the same was resolved in the meeting.
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The meeting came to an end at 01.30 pm.

[Signature]
 Coordinator : TOAC
 Date : 28/03/2022

[Signature]
 PRINCIPAL
 V.O.Chidambaram College
 Thoothukudi.

IQAC Meeting on 06/04/2022 at 11.30 am in our office meeting Hall.

Agenda :-

- (1) Correction and finalising the AQAR RDRD-2021.

Members :-

- (1) Dr. C. Veerabahu
- (2) Dr. John Prince Soundararajagan 20-Prin
- (3) Dr. D. Radhika D. Radhika
- (4) Dr. G. Paulraj G. Paulraj
- (5) Dr. Ganesan Malathi G. Malathi
- (6) Mrs. Colette Shanmuga Colette Shanmuga
- (7) Dr. R. Baby Sureetha R. Baby Sureetha
- (8) Dr. M. Kannan ABSENT
- (9) Dr. L. Meenakshi Sundaram L. Meenakshi Sundaram
- (10) Dr. V. Stephen Dithidharani V. Stephen Dithidharani
- (11) Mrs. S. Gomathinayagam S. Gomathinayagam
- (12) Dr. P. Thesitta Sorn P. Thesitta Sorn
- (13) Dr. F. Cinta F. Cinta
- (14) Mr. Kartiick K. Kartiick
- (15) Ms. Paramasakti S. P. Sakti

Minutes of the Meeting

Meeting No: Voc/IBAC/2021-2022/51

Date: 06/04/2022

Members present: 14

Time: 11.30 am

Committee: IBAC


The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 06/04/2022. The meeting was headed by our respected Principal, Dr. C. Veerababu.

The IBAC Coordinator with our respected Principal's guidance discussed on correction and finalizing the AQAR for the year 2020-2021.

The following were discussed and resolved in the meeting.

SNO	Agenda	Resolution
1	Correction and finalizing the AQAR 2020-2021.	The members of the IBAC deliberated on the corrections to be carried out in finalizing the AQAR 2020-2021 and the same was resolved in the meeting.
2	Preparation of data for th Week Ranking	It was resolved to successfully upload the data for the week Ranking.

The meeting came to an end at 01.00 pm.


Coordinator: IBAC

Date: 06/04/2022


PRINCIPAL

V.O. Chidambaram College
Thoothukudi

IOAC meeting on 23/04/2022 at 11.30 am in our office meeting hall.

Agenda:

- (1) AOPR for the period 2021-2022.

Members:

- (1) Dr. C. Veerabahu
- (2) Dr. John Prince Sundararajagam
- (3) Dr. D. Radhika
- (4) Dr. G. Paulraj
- (5) Dr. Ganesan Nalathi
- (6) Mrs. Colette Sharmila
- (7) Dr. R. Baby Suneetha
- (8) Dr. M. Kannan
- (9) Dr. I. Meenakshi Sundaram
- (10) Dr. V. Stephani Pitturaimani
- (11) Mr. Gomathirayagam S
- (12) Dr. P. Prasanna Sorn
- (13) Dr. F. Cisma

Minutes of the Meeting

Meeting no : Voc/IOAC/2021-2022/ 52

Date : 23/04/2022

Members present : 13

Time : 11.30 am

Committee : IOAC

The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 23/04/2022. The meeting was headed by our respected Principal, Dr. C. Veerababu.

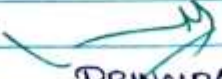
The IOAC Coordinator with our respected Principal's guidance discussed on AQAR for the period 2021-2022.

The following were discussed and resolved in the meeting.

SNO	Agenda	Resolution
1	AQAR for the period 2021-2022	The members of the Internal Quality Assurance Cell (IOAC) were discussed and resolved to get ready to collect the data for AQAR 2021-2022.

The meeting came to an end at 01.00 pm


Coordinator : IOAC
Date : 23/04/2022


PRINCIPAL
V.O.Chidambaram College
Thoothukudi

IQAC Meeting on 11/05/2022 at 11.30 am in our office Meeting Hall.

Agenda:

- (1) Year 2022 - 2023 planning.

Members:

- | | |
|-------------------------------------|-----------------------------|
| (1) Dr. C. Veerabathu | |
| (2) Dr. John Pinte Sourdabattayagam | <i>John Pinte</i> |
| (3) Dr. D. Radhika | <i>D. Radhika</i> |
| (4) Dr. G. Paulraj | <i>G. Paulraj</i> |
| (5) Dr. Ganesan Malathi | <i>G. Malathi</i> |
| (6) Mrs. Colette Sharmila | <i>Colette Sharmila</i> |
| (7) Dr. R. Baby Sureshtra | <i>R. Baby Sureshtra</i> |
| (8) Dr. M. Karman | <i>M. Karman</i> |
| (9) Dr. L. Meenakshi Sundaram | <i>L. Meenakshi</i> |
| (10) Dr. V. Stephen Pichamani | <i>V. Stephen Pichamani</i> |
| (11) Mr. G. Ananthiappagan | <i>G. Ananthiappagan</i> |
| (12) Dr. P. Thesina Sornis | <i>P. Thesina Sornis</i> |
| (13) Dr. F. Chitra | <i>F. Chitra</i> |

Minutes of the Meeting

Meeting no: VOC/IBAC/2021-2022/53

Date: 17/05/2022

Members present: 13

Time: 11.30 am

Committee: IBAC

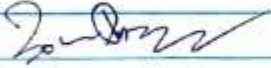
The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 17/05/2022. The meeting was headed by our respected Principal, Dr. C. Veerabahu.

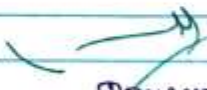
The IBAC Coordinator with our respected Principal's guidance discussed on Year 2022-2023 planning.

The following were discussed and resolved in the meeting.

SNO	Agenda	Resolution
1.	Year 2022-2023 planning	The members of the Internal Quality Assurance Cell (IBAC) were discussed and resolved the strategies to be adapted in the deployment process for the year 2022-2023.

The meeting came to an end at 01.30 pm.


Coordinator: IBAC
Date: 17/05/2022


PRINCIPAL
V.O. Chidambaram College
Thoothukudi.

TOAC Meeting on 25.05.2022 at 11.30 am in our Office Meeting Hall.

Agenda :-

(1) NEW RAF 2022

Members :-

- (1) Dr. C. Veerababu
- (2) Dr. John Prince Sundararajagam
- (3) Dr. D. Radhika
- (4) Dr. Ganesan Malathi
- (5) Mrs. Colette Shanila
- (6) Dr. R. Baby Suneetha
- (7) Dr. M. Karan
- (8) Dr. L. Meeraakshi Sundaram
- (9) Dr. V. Stephent Pictalmani
- (10) Mr. S. Gomathirayagam
- (11) Dr. P. Thesira Soys
- (12) Dr. F. Cirra

Minutes of the Meeting

Meeting No : VOC/IBAC/2021-2022/54
 Members present : 10
 Committee : IBAC

Date : 25/05/2022
 Time : 11.30 am

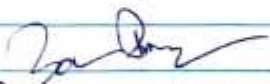
The meeting of the Internal Quality Assurance Cell for the academic year 2021-2022 was convened on 25/05/2022. The meeting was headed by our respected Principal, Dr. C. Venkatesh.


The IBAC Coordinator with our respected Principals' guidance discussed on NEW RAE 2022.

The following were discussed and resolved in the meeting.

Sno	Agenda	Resolution
1	NEW RAE 2022	The IBAC Coordinator and Assistant Coordinator spotlighted the dynamics of the NEW RAE 2022 and the same was resolved to be followed by the Criteria heads.

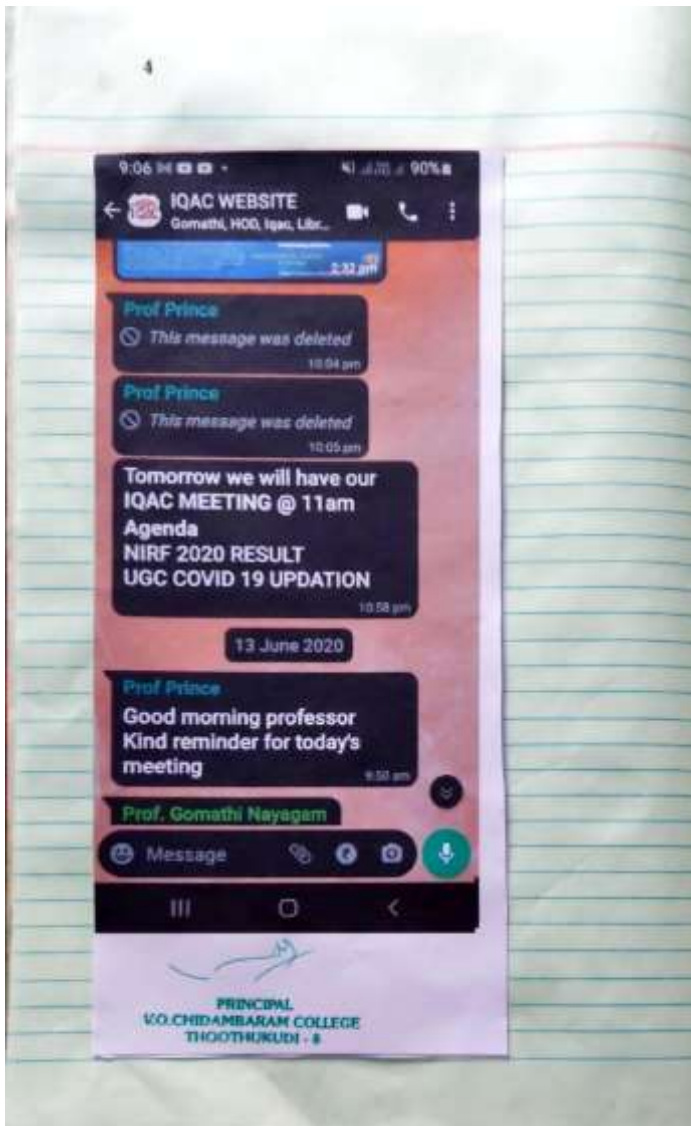
The meeting came to an end at 01.30 pm


 Coordinator : IBAC
 Date : 25/05/2022


 PRINCIPAL
 V.O. Chidambaram College
 Thoothukudi

MINUTES OF THE MEETING

2020-2021



5

Meeting No : VOC/IQAC/2020-2021/58 Date : 13.6.2020
 Members Present : 12 Time : 11:00 a.m.
 Committee : IQAC Mode : ONLINE

The ONLINE - zoom meeting of the Internal Quality Assurance Cell for the academic year 2020 - 2021 was convened on 13.6.20 at 11:00 a.m. The meeting was chaired by our respected Principal, Dr. C. Venkatesh.

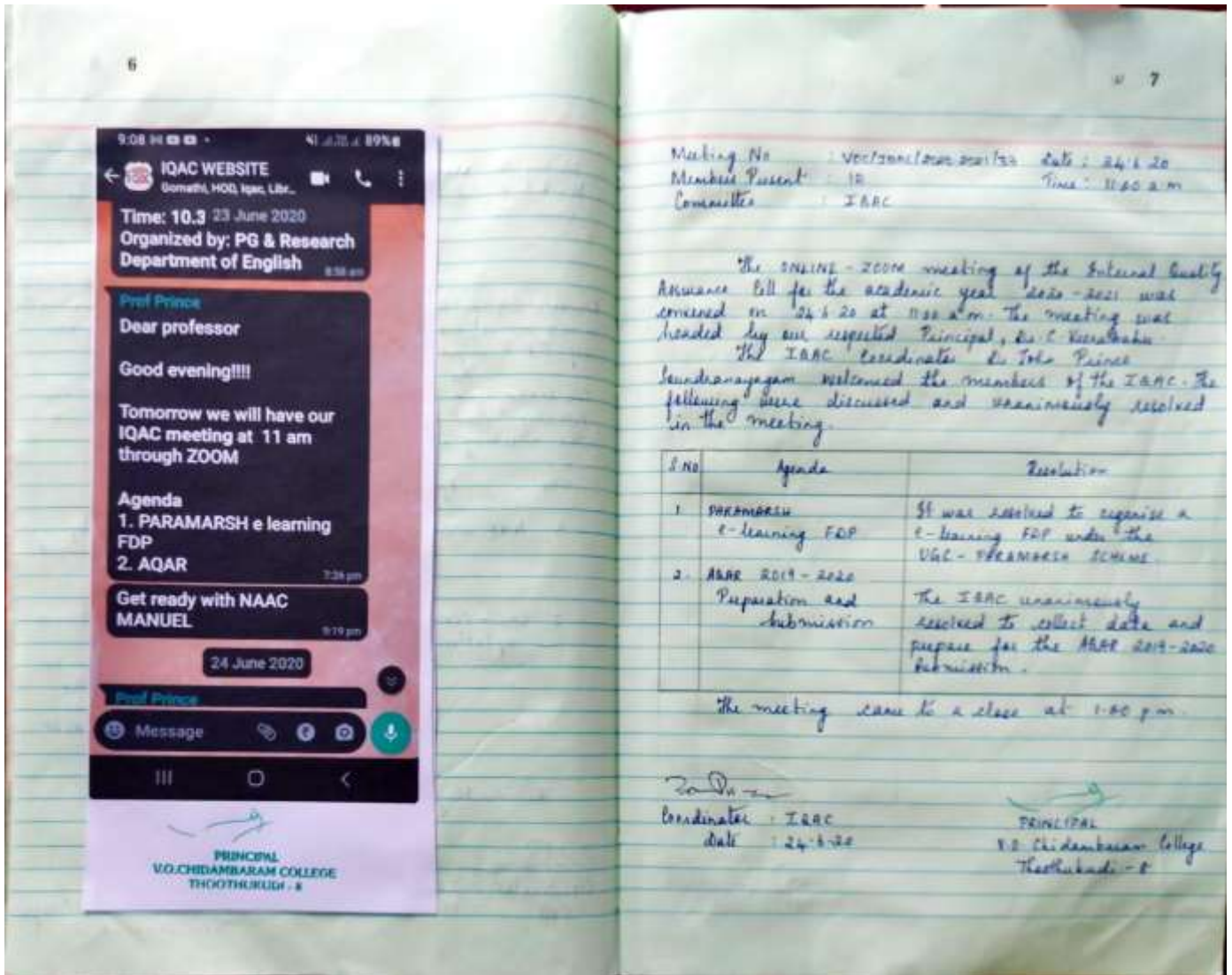
The IQAC Coordinator Dr. John Prince Sauradanayagam welcomed the members of the IQAC. The following were discussed and unanimously resolved in the meeting.

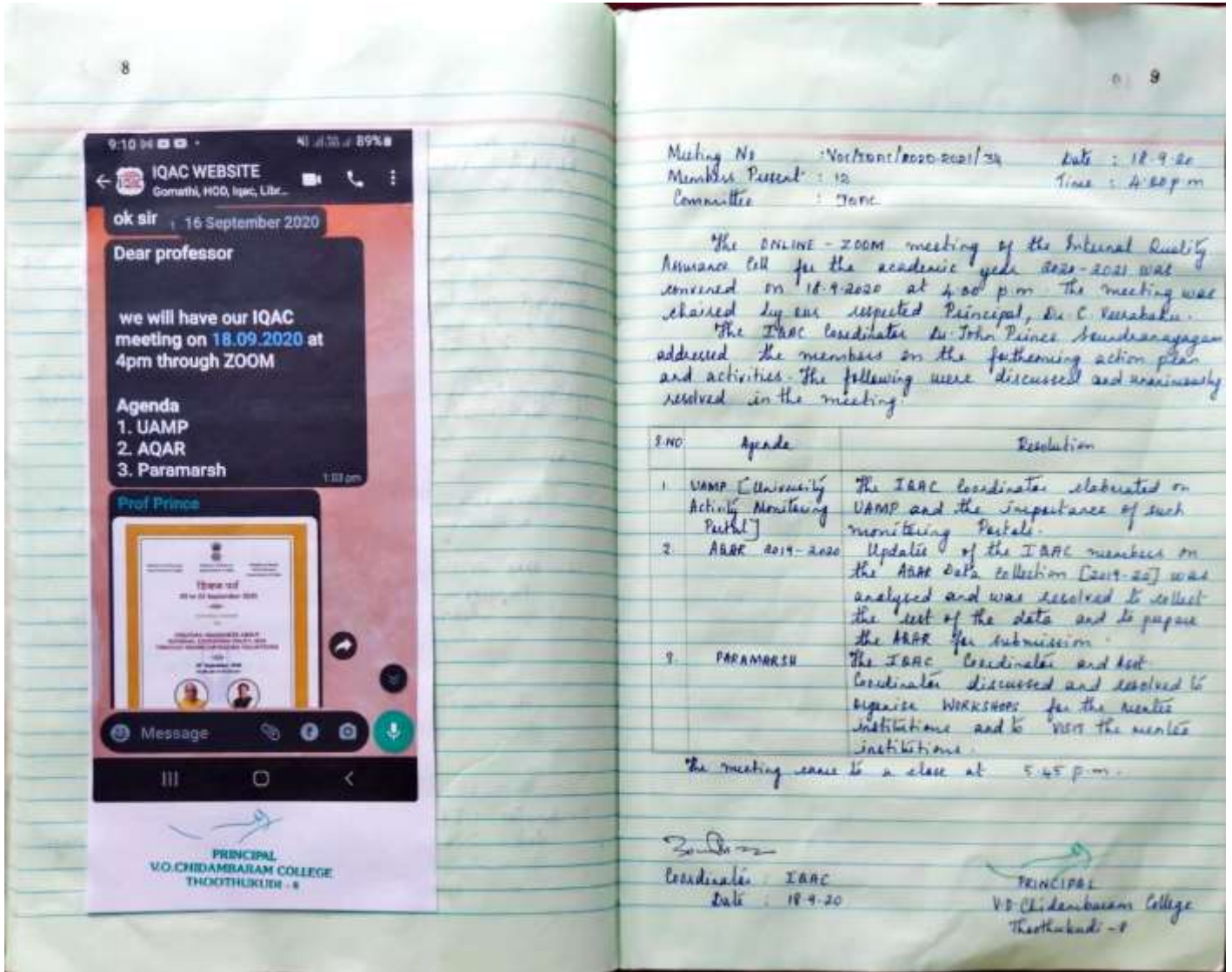
S.No	Agenda	Resolution
1.	NIRF 2020 RESULT	Delay in the release of NIRF results were discussed and analysed.
2.	UGC - COVID-19 updation.	The IQAC Coordinator and the Asst. Coordinator elaborated on the COVID-19 scenario and about the extended deadlines for the submission of AAR was discussed.
3.	Orientation Programme on "Effective Teaching using ICT Tools"	• Usage of ICT Tools discussed

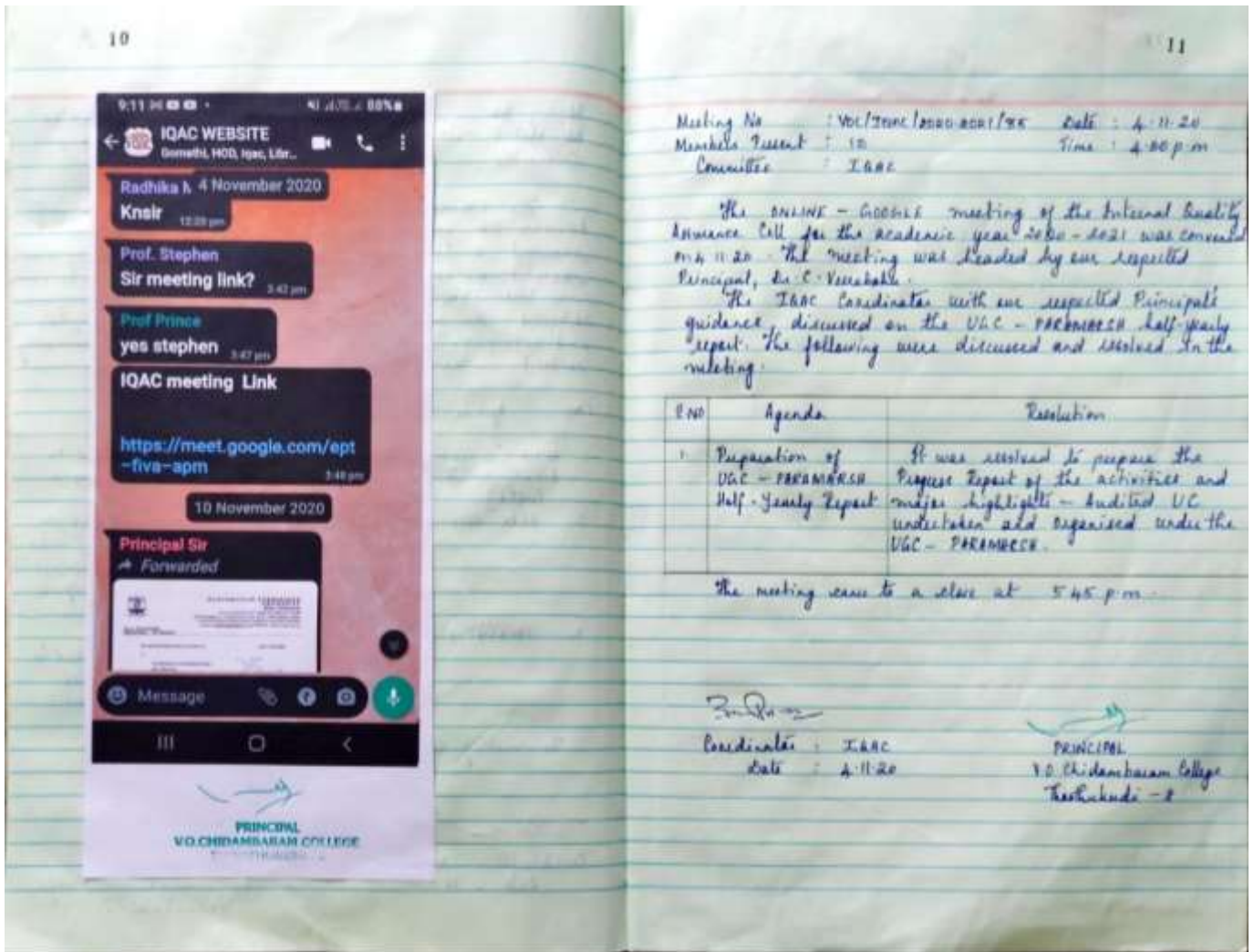
The meeting came to a close at 1:00 p.m.

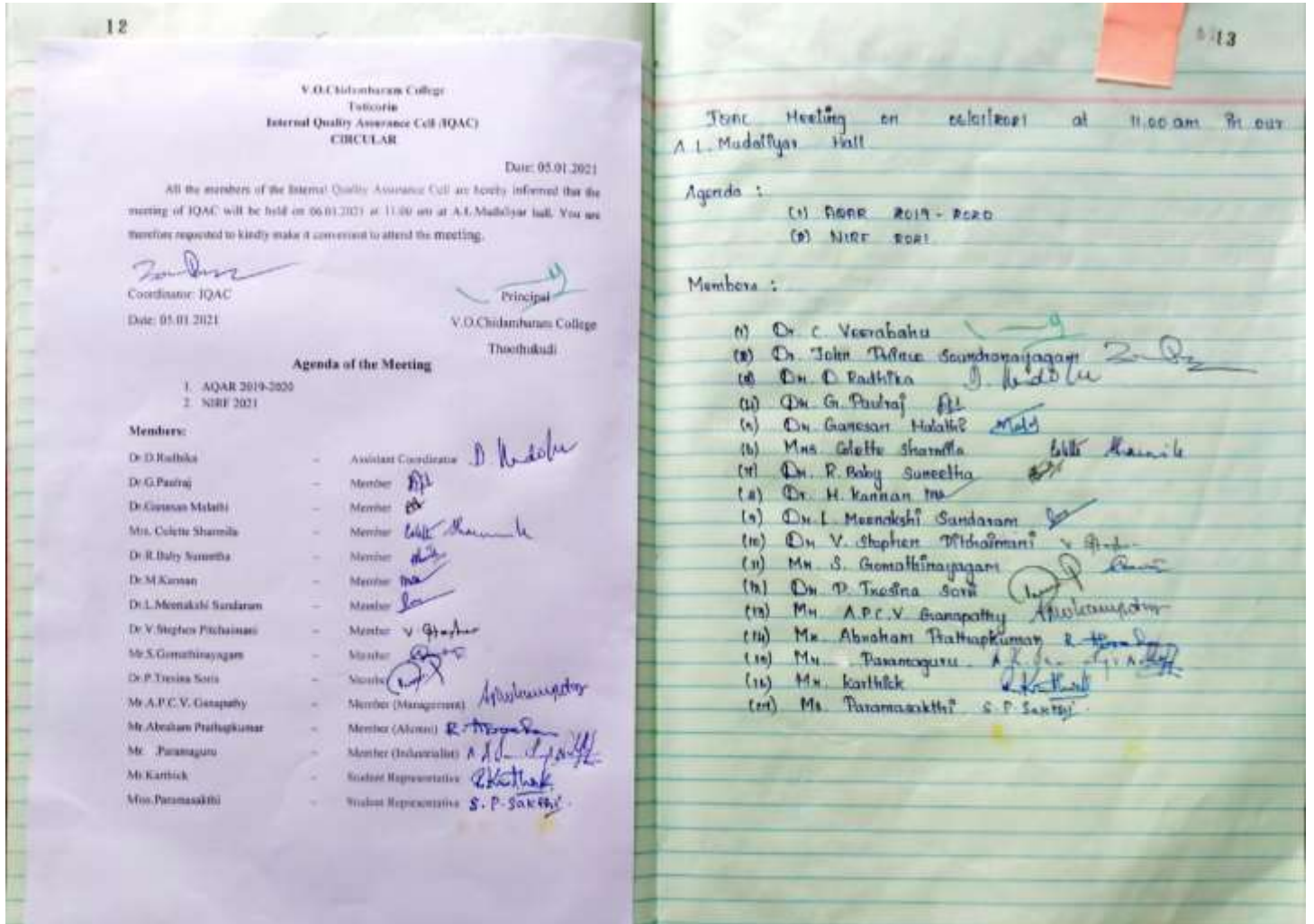
[Signature]
 Coordinator : IQAC
 Date : 13.6.20

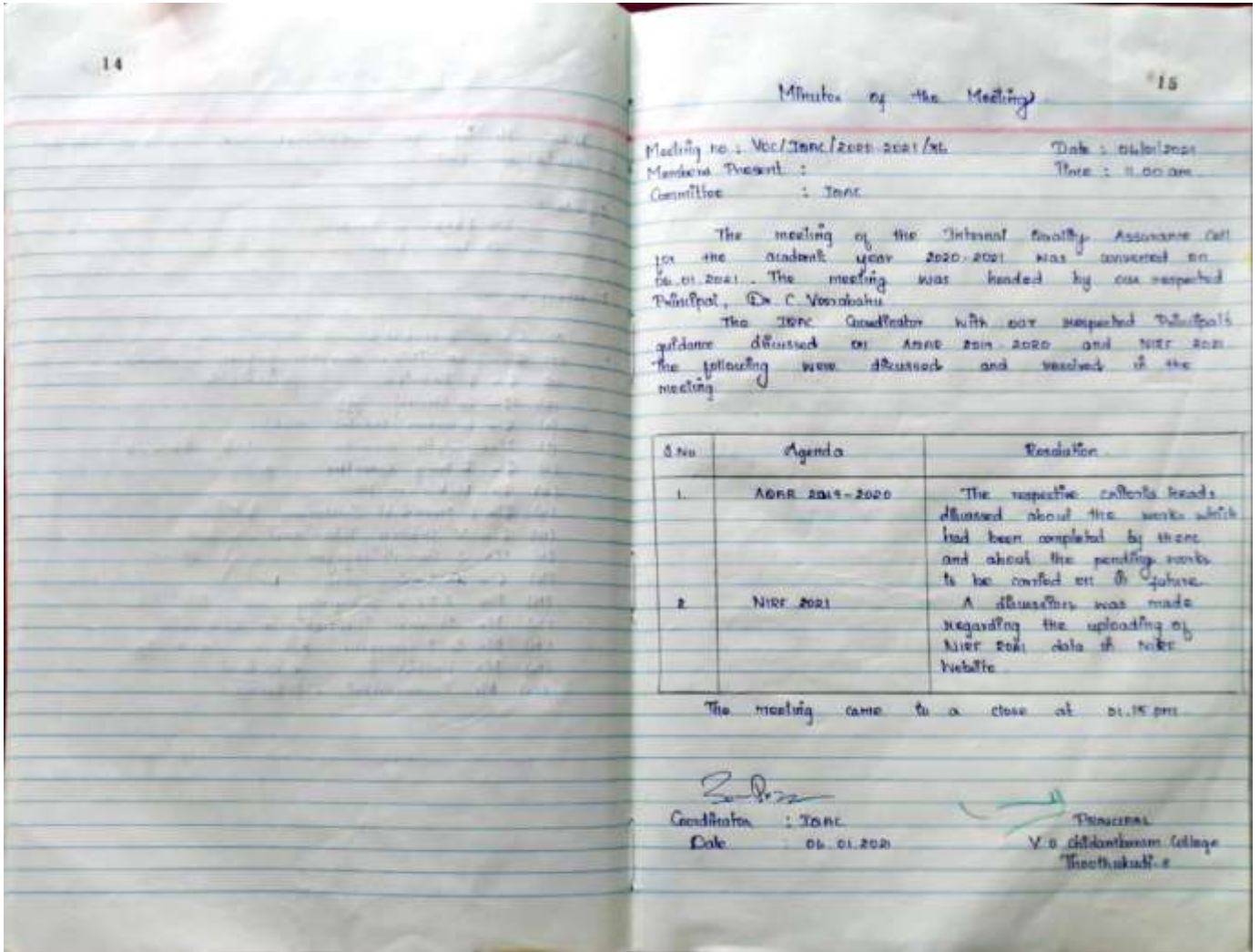
[Signature]
 PRINCIPAL
 V.O.Chidambaram College
 Thoothukudi - 8

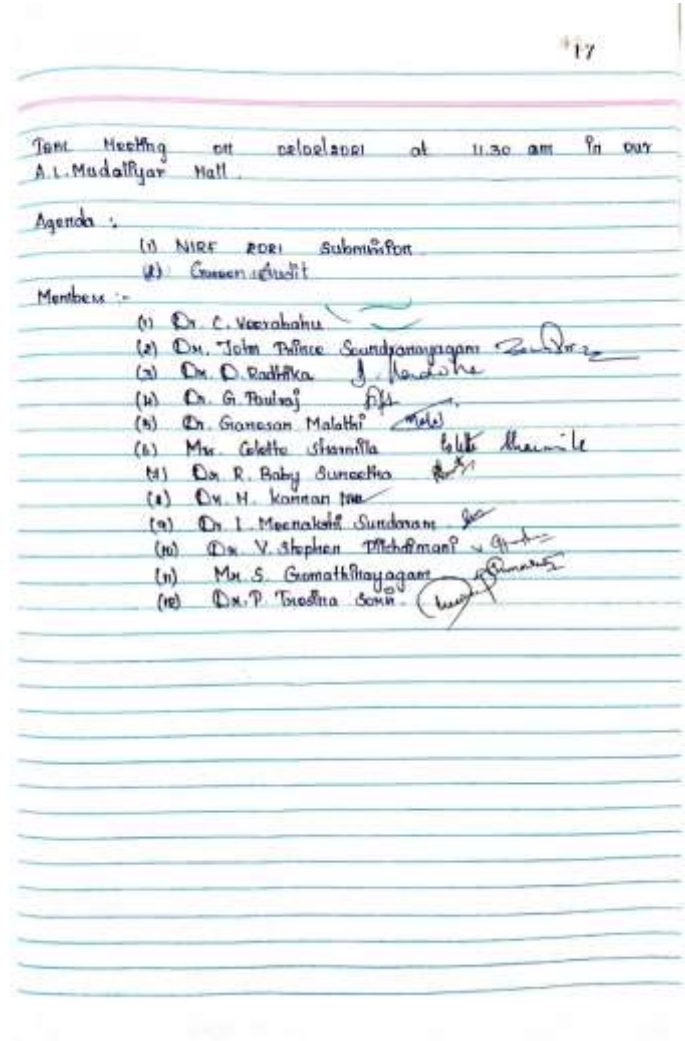
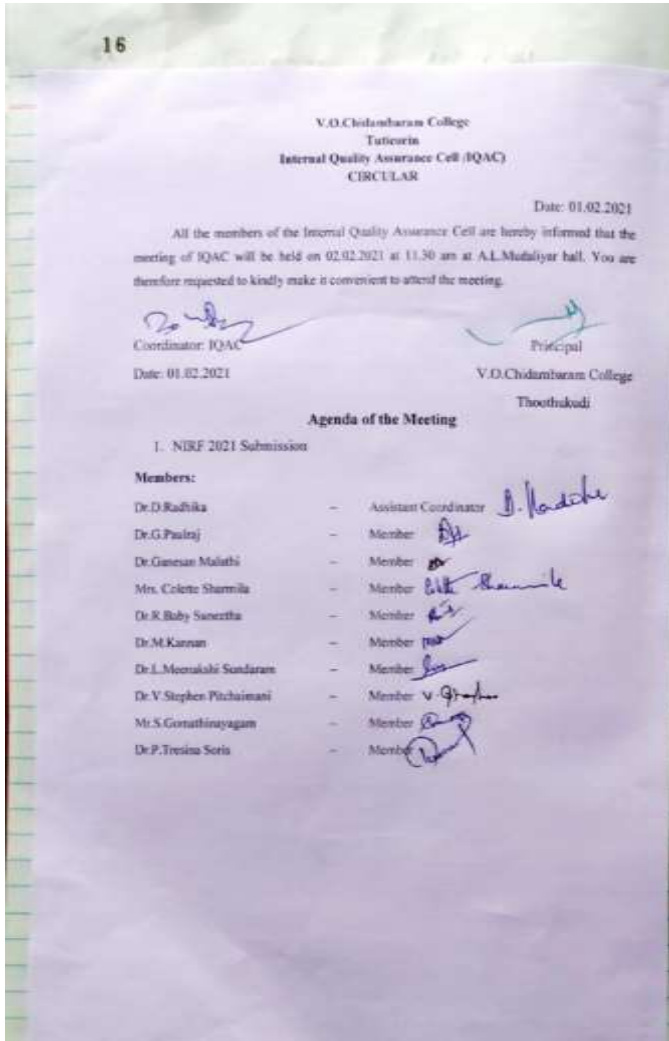


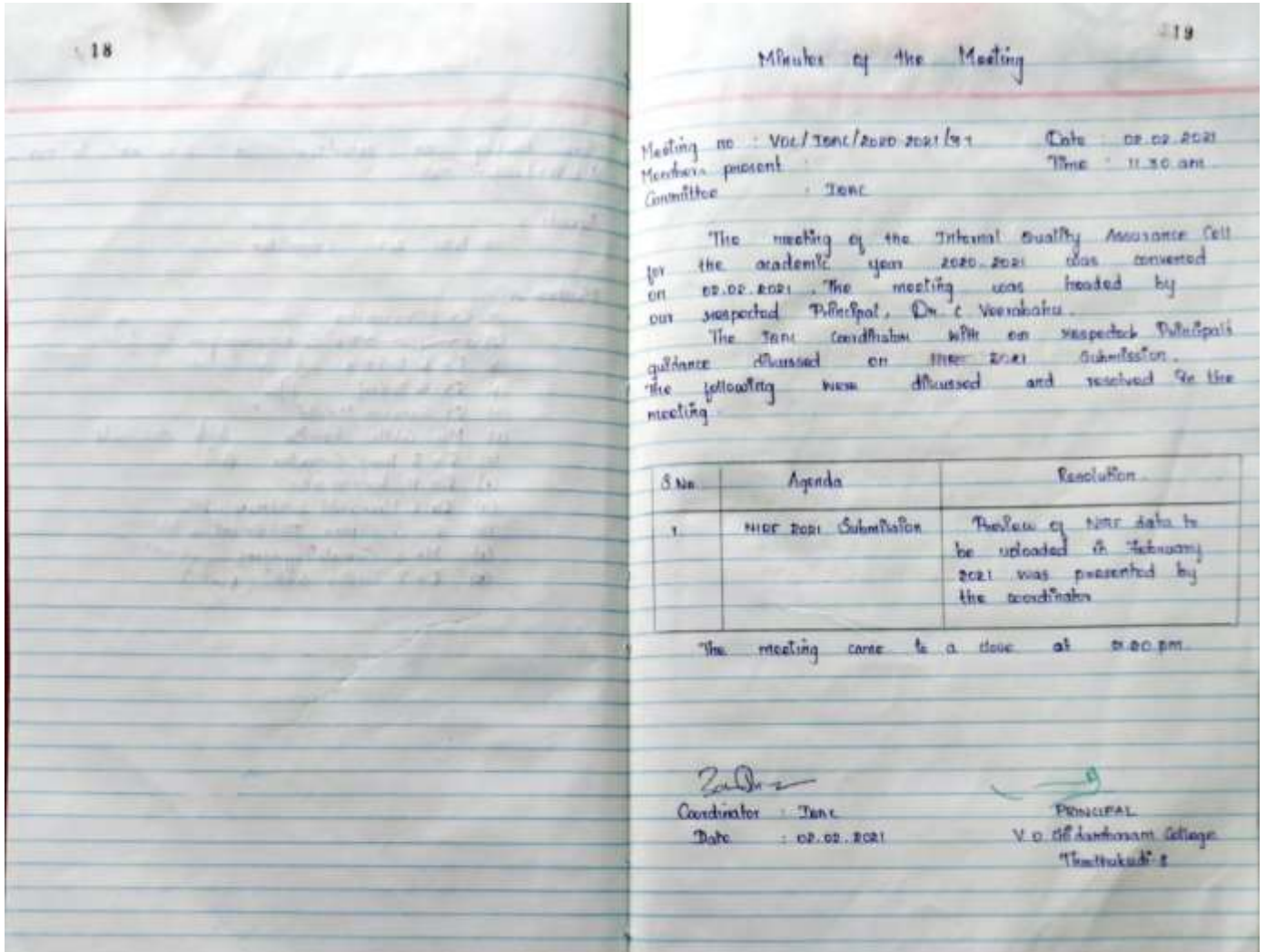


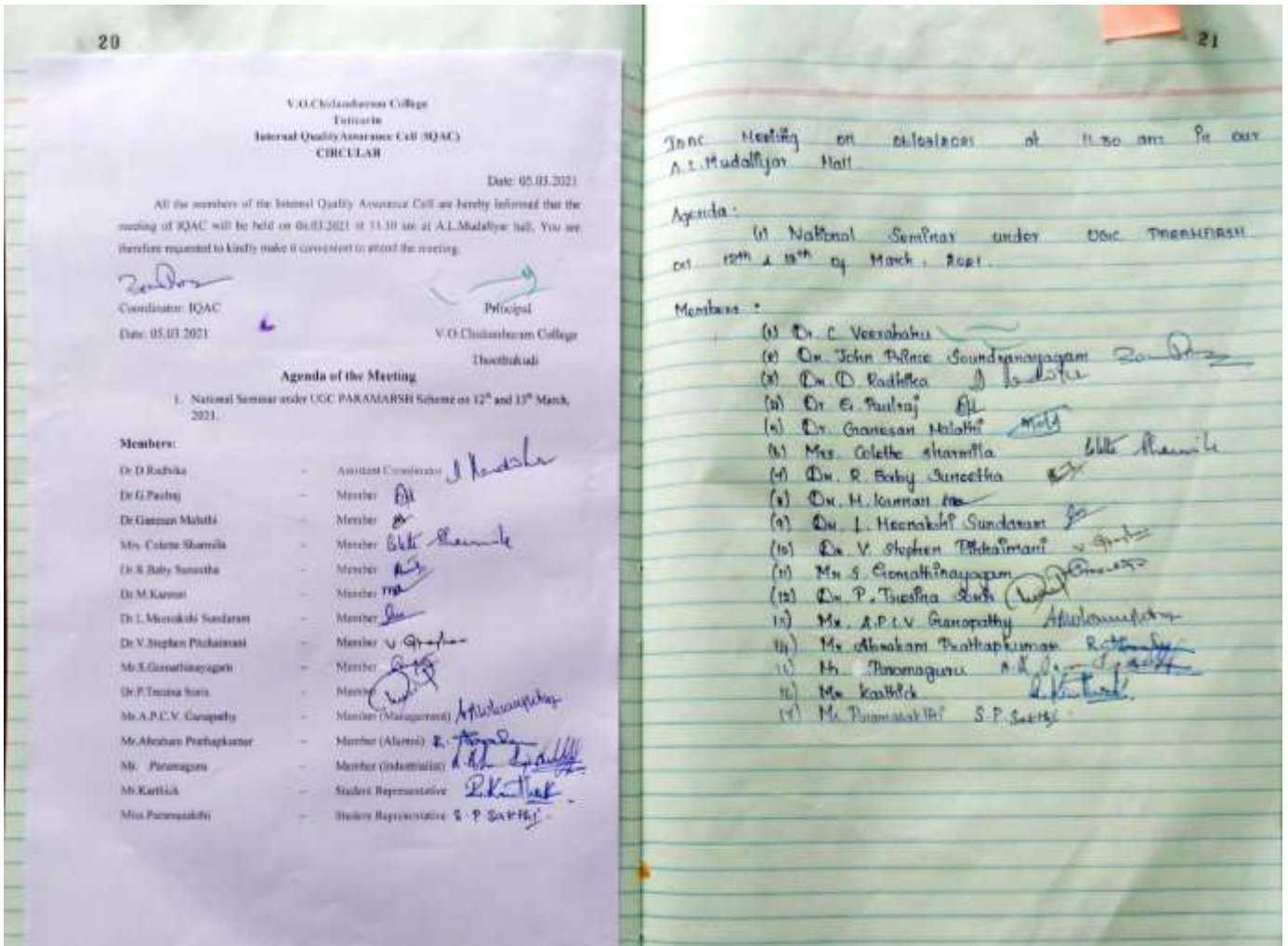


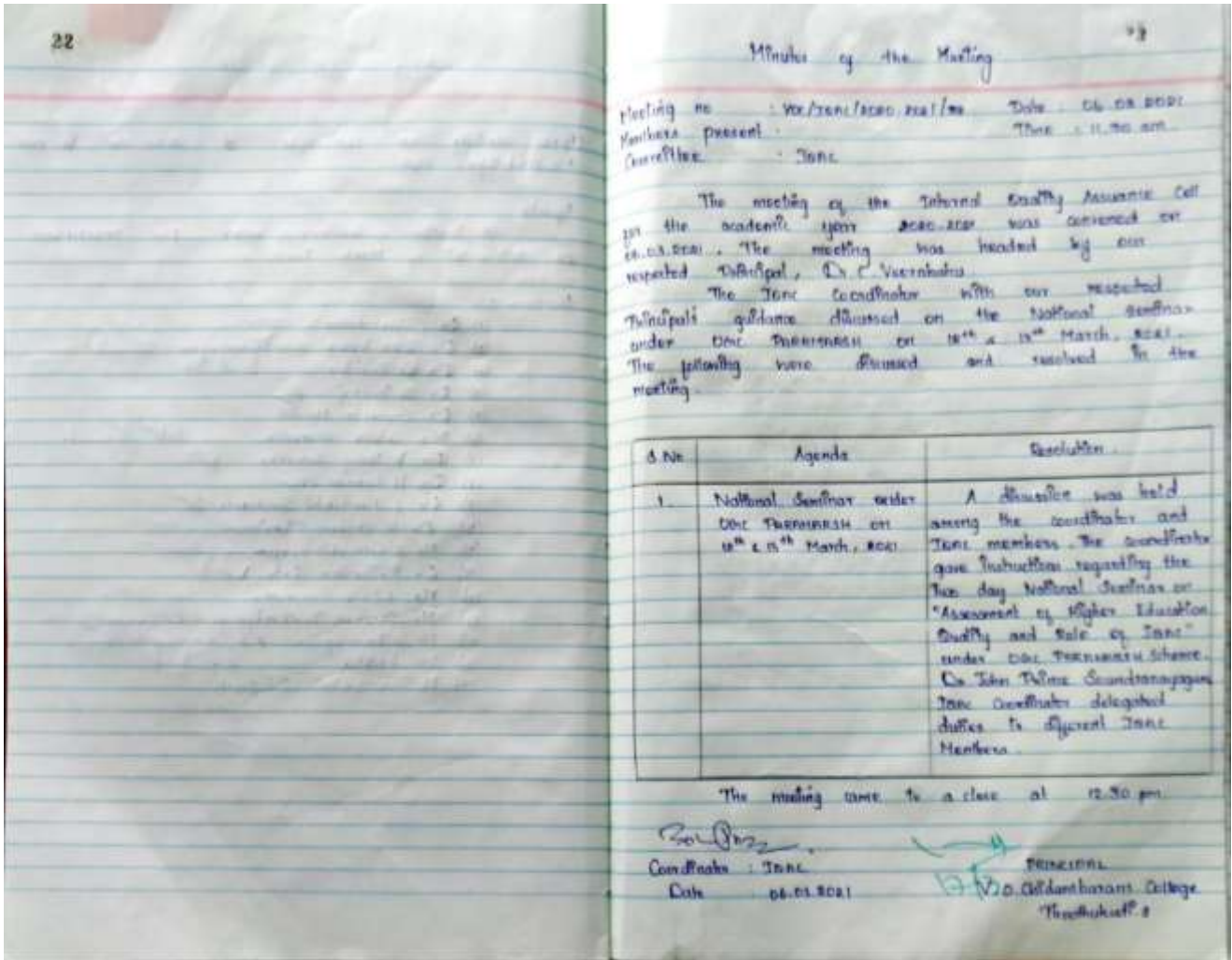












MINUTES OF THE MEETING

2019-2020

Meeting No-12

Circular D.O

17-06-19

53

IQAC Meeting 18-06-2019 at 11.45 A.M
in our office-meeting Hall.

Agenda:

1. Discussion on Criteria wise. ~~40%~~
Production outcome, perception
2. Work allocation, NCC, NSS, YRC
3. IQAC News letter to be finalized.
4. Action plan for IQAC.
5. Website Revamping..

Members

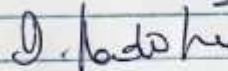
1. Dr. C. Veerababu.



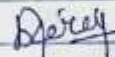
2. Dr. John Prince



3. Dr. D. Radhika



4. Dr. G. PAULRAJ



5. Dr. L. MEENAKSHI SUNDARAM



6. V. STEPHEN PITCHAIMAN



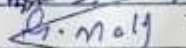
7. COLETTE SHARMILA



8. Dr. R. BABY SUNEETHA



6. Ganeson Malathi



7. S. Gomathi nayagam



8. F. ELSA



MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2019/12 Date: 18.06.2019 Time: 11.45 am
 Members Present: 15 Department/Committee: IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 18.06.2019 at 11.45 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Hon. Prin, **Dr. C.Veerabahu**.

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1	Action plan for NIRF 2020	Discussions regarding the improvement of Graduation outcome and perception
2	IQAC Newsletter	Discussions regarding the preparation of the newsletter for every semester
3	Website revamping	Updation of website

Annexure – III

S.No	Subject	Action taken/Compliance
1	RUSA data collection and uploading	The data for RUSA was uploaded by the IQAC on 07.06.2019



Coordinator.IQAC

Date : 18.06.2019



Principal

V.O.Chidambaram College

Thoothukudi

Meeting No. 13



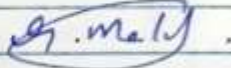

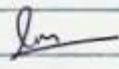

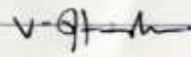
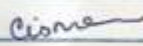


Circular 2/16
03-07-19

51

IQAC Meeting 4.7.2019 at 11.30 a.m at our
office Meeting Hall.

Agenda

1. IQAC Calendar
2. Women Studies Center
3. Feedback
4. Website update

1. Dr. Veerababu. 
2. Dr. John Prince. 
3. Dr. D. Radhika
4. Ganeshan Molathi. 
5. Dr. M. RANNAN 
6. LMEENAKSHI SUNDARAM 
7. Lakshmi Sharmila 
8. V. STEPHEN 
9. Cisma. F. 
10. Dr. R. Baby Sunetha 
11. S. Gomathi nagam 

MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2019/13

Date: 04.07.2019

Members Present: 15

Time: 11.30 AM

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 04.07.2019 at 11.30 AM in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by **Hon. Prin, Dr. C.Veerabahu.**

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1	IQAC Calendar	It was discussed that the Rough draft of IQAC Calendar should be circulated to all members. So that any changes can be made if necessary.
2.	Women Study centre	It was decided to search for the specific theme to start the woman

		study centre. It was also decided to conduct the certificate courses and diploma courses for the women studies.
3.	Feedback	It was resolved that the hardcopy of feedback forms to be distributed to the parents on July 11 and thereafter analyze the feedback form. ✓
4.	Website Update	It was resolved that the website committee members will complete the revamping process.

Annexure – III

S.No	Subject	Action taken/Compliance
1.	Action plan for NIRF 2020	Relevant Documents regarding NIRF 2020 have been collected from the respective Department.
2.	IQAC Newsletter	Rough Draft has been prepared by Mrs. Colette Sharmila.
3.	Website revamping	Duties assigned to the website committee for revamping.


Coordinator: IQAC

Date: 4.7.2019


Principal

V.O.Chidambaram College

Thoothukudi

Meeting No: 14

Circulatory Date:
11-07-19 61.

~~IBAC meeting 12.07.19 at 11.45 AM in Owy~~
Office Meeting Hall.

Agenda:

~~1. Coimbatore Visit by IBAC Team~~
1. Coimbatore Visit by IBAC Team

Members:

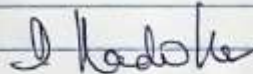
1. Dr. C. Veerabahu



2. Dr. John Prince Soundramyagam

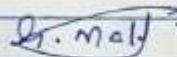


3. Dr. D. Radhika



4. Dr. G. Paulraj

5. Dr. Ganesan Malathi



6. Mrs. Colette Sharmila

7. Dr. R. Baby Suneetha



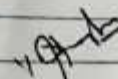
8. Dr. M. Kannan



9. Mr. L. Meenakshi Sundaram



10. Dr. V. Stephen Pitchaimani



MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2019/14

Date: 12.07.2019

Members Present: 15

Time: 11.45 am

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 12.07.2019 at 11.45 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Prin. **Dr. C.Veerabahu**.

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1	Coimbatore Visit by IQAC Team	There was a detailed presentation of the IQAC members visit to various colleges in the vicinity of Coimbatore and surrounding districts of Coimbatore.

Annexure – III

S.No	Subject	Action taken/Compliance
1.	IQAC Calendar	Ongoing Proposal Work.
2.	Women Study centre	Ongoing Proposal Work.
3.	Feedback	The IQAC team have to prepare the analysis work.
4.	Website Update	The work is under process.



Coordinator: IQAC

Date: 22/7/15.



Principal

V.O.Chidambaram College

Thoothukudi

Meeting No: 15

Circular Date
19.07.2019 ⁶³IQAc Meeting 22.07.2019 at 11.30 Am in Ouy
office Meeting Hall

Agenda:

- 1) Coimbatore visit- Report
- 2) AQAR Preparation
- 3) Google Class
- 4) Social Media Links ✓

Members:

1. Dr. C. Veenabahu



2. Dr. John Prince Soundranayagam



3. Dr. D. Radhika

4. Dr. G. Paulraj



5. Dr. Ganesan Malathi



6. Mrs. Colette Sharmila



7. Dr. R. Baby Suneetha



8. Dr. M. Kannan



9. Dr. L. Meenakshi Sundaram



10. Dr. V. Stephen Pitchaimani



11. Dr. E. Cisma

12. Mr. S. Gomathi Nayagam



MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2019/15

Date: 22.07.2019

Members Present: 15

Time: 11.30 am

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 22.07.2019 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Prin, **Dr. C.Veerabahu**.

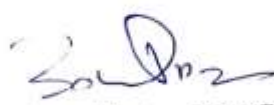
At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.


S.No	Agenda	Resolution
1	Coimbatore Visit- Report	It was resolved to conduct a meeting for the staff members on August 17-2019. Dr. Jeyakumar, NGM College, Pollachi and DR. Karunakaran, Principal, Sri Ramakrishna College of Arts and Science, Coimbatore, will address the gathering.

2.	AQAR Preparation	It was resolved to open the portal and begin to upload the data.
3.	Google Class	It was discussed that the IQAC Members should start the Google class initially.
4.	Social Media Links	It was discussed to organize a social media link, through a team of staff representative from each department .The social media champion is Mr. Iyyadurai

Annexure – III

S.No	Subject	Action taken/Compliance
1	Coimbatore Visit by IQAC Team	Dr. Jeyakumar, NGM College, Pollachi and DR. Karunakaran, Principal, Sri Ramakrishna College of Arts and Science, Coimbatore ,will deliver his lecture on the topic “Institutional Opportunity and Developmental Initiatives” and “ Institutional Mechanism and Challenges”


 Coordinator: IQAC
 Date: 22/07/19


 Principal
 V.O.Chidambaram College
 Thoothukudi

Meeting No:16

Circulan Date
29.07.2019
67

IQAC Meeting 30.07.19 at 11.45 A.M in my office
Meeting HALL.

Agenda:

1. Google Classroom
2. AQAR uploading
3. Panamash
4. SMC report ✓

Members:

1. Dr. C. Veeyabahu

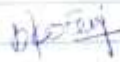


2. Dr. John Prince Soundranayagam



3. Dr. D. Radhika

4. Dr. G. Paulraj



5. Dr. Ganesan Malathi



6. Mrs. Colette Sharmila

7. Dr. R. Baby Suneetha



8. Dr. M. Kannan



9. Dr. L. Meenakshi Sundaram



10. Dr. V. Stephen Pitchaimani



11. Dr. F. Cisma



12. Mr. S. Gomathi Nayagam



MINUTES OF THE MEETING

Meeting No:VOC/IQAC/2019/16

Date: 30.07.2019

Members Present: 15

Time: 11.45 am


Department/Committee: **IQAC Committee**


The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 30.07.2019 at 11.45 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Prin, **Dr. C.Veerabahu**.

At the outset, **Dr.John Prince Soundranayagam** , IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	Google Classroom	It was decided to conduct orientation program for IQAC Members.
2.	AQAR Uploading	It was decided to compile the data and upload it to the portal on or before August 30-2019.

3.	Paramarsh	It was resolved that our college which is the Mentor Institution had chosen five colleges as the Mentee Institutions. A MOU should be prepared and signed among the Mentor and Mentee Institutions and should be sent to UGC along with the proposal.
4.	SMC Report	A Report had been submitted by the Social Media Champion about the work done by them.


 Coordinator: IQAC
 Date: 30/07/19


 Principal
 V.O.Chidambaram College
 Thoothukudi








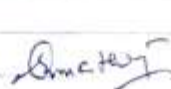
Meeting No: 17

Circular Date
07.08.19
- 73IQAC Meeting 08.08.19 at 11.45AM in our office
Meeting Hall.

Agenda:

1. AQAR Part A uploaded - Part B has to be upload.
2. PARAMARSH.
3. Aug 17 FDP. 4. Aug 20.21 Research Meeting

Members:

1. Dr. C. Veerabahu 
2. Dr. John Prince Soundranayagam
3. Dr. D. Radhika
4. Dr. G. Paulraj
5. Dr. Ganesan Malathi 
6. Mrs. Colette Sharmila
7. Dr. R. Baby Suneetha 
8. Dr. N. Kannan 
9. Dr. L. Meenakshi Sundaram 
10. Dr. V. Stephen Pitchaimani 
11. Dr. F. Cisma 
12. Mr. S. Gomathi Nayagam 

MINUTES OF THE MEETING

Meeting No:VOC/IQAC/2019/17

Date: 08.08.2019

Members Present: 15

Time: 11.45 am


Department/Committee: **IQAC Committee**


The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 08.08.2019 at 11.45 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Prin, **Dr. C.Veerabahu.**

At the outset, **Dr.John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	AQAR Part A Uploaded and Part B to be Upload	AQAR Part A is Uploaded on 06.08.2019.
2.	Paramarsh	MoU has been signed with Don Bosco College of Arts and Science, Keela Eral, Bishop Caldwell Arts and Science College, Maravanmadam, Geetha Jeevan Arts and

		Science College, Kurukkusalai, J.P College of Arts and Science, Tenkasi, Sri Sankara Bhagavathi Arts & Science College, Kommadikottai.
3.	August 17 FDP	It was decideds to conduct FDP Program on August 17-2019. Dr. Jeyakumar, NGM College Pollachi and DR. Karunakaran, Principal, Sri Ramakrishna College of Arts and Science, Coimbatore, will address the gathering.
4.	August 20, 21 Research Meeting	It was decided to conduct Research Supervisors meeting on August 20 -2019and Research Scholars meeting on August 21-2019.


 Coordinator: IQAC
 Date: 08/08/19


 Principal
 V.O.Chidambaram College
 Thoothukudi



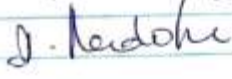


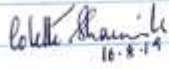
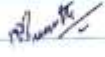

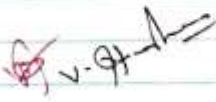


Meeting No: 18

Circular Date
14.08.19

IQAc Meeting 16.08.2019 at 12.30 pm in our office
Meeting Hall.

Agenda: Seminar on 17.08.2019 - Preparations.
1) Arrangements
2) Certificate, Banner etc.

Members:

1. Dr. C. Veenabahu 
2. Dr. John Prince Soundranayagam 
3. Dr. D. Radhika 
4. Dr. G. Paulraj 
5. Dr. Ganesan Malathi 
6. Mrs Colette Shamma 
7. Dr. R. Baby Suneetha 
8. Dr. M. Kannan 
9. Dr. L. Meenakshi Sundaram
10. Dr. V. Stephen Pitchaimani 
11. Dr. F. Cisma 
12. Mrs. S. Gomathi Nayagam 

73

MINUTES OF THE MEETING

Meeting No:VOC/IQAC/2019/18

Date: 16.08.2019

Members Present: 15

Time: 12.30 pm

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 16.08.2019 at 12.30 pm in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Prin, **Dr. C.Veerabahu**.

At the outset, **Dr.John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	Seminar on "The Role of Faculty in Institutional Development" - 17.08.2019	Different Works have been allocated to the IQAC Members regarding the Seminar.



Coordinator: IQAC

Date: 16.08.2019



Principal

V.O.Chidambaram College

Thoothukudi





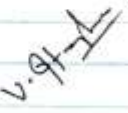
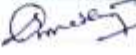
Meeting No : 19

Circular Date
17.08.19
81IQAC Meeting 19.08.2019 at 11.45 AM in our office Meeting Hall.

Agenda:

1. Supervisor Meeting
2. Scholar Meeting
3. AQAR Upload
4. Panamamsh
5. Stride

Members:

1. Dr. C. Veenabahu 
2. Dr. John Prince Soundranayagam 
3. Dr. D. Radhika 
4. Dr. G. Paulraj
5. Dr. Ganesan Malathi 
6. Mrs. Colette Shaumila 
7. Dr. R. Baby Suneetha 
8. Dr. M. Kannan 
9. Dr. L. Meenakshi Sundaram
10. Dr. V. Stephen Pitchaimani 
11. Dr. F. Cisma
12. Mr. S. Gomathi Nayagam 

MINUTES OF THE MEETING

Meeting No:VOC/IQAC/2019/19

Date: 19.08.2019

Members Present: 15

Time: 11.45 am

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 19.08.2019 at 11.45 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Prin, **Dr. C.Veerabahu**.

At the outset, **Dr.John Prince Soundranayagam** , IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	Supervisor Meeting	The Agenda for the Supervisors Meeting on 20.08.2019 was resolved.
2.	Scholar Meeting	The Agenda for the Scholars Meeting on 21.08.2019 was resolved.
3.	AQAR Upload	It was resolved that Part A details of the AQAR was uploaded and Part B data to be uploaded within this week.

4.	PARAMARSH	It was resolved that the PARAMARSH proposal to be finalized and uploaded before 26.08.2019.
5.	STRIDE	It was resolved that the proposal for STRIDE to be encouraged among faculty members.



Coordinator: IQAC

Date: 19. 08. 2019



Principal

V.O.Chidambaram College

Thoothukudi


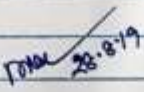
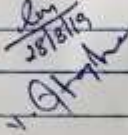
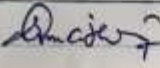
Meeting No: 20

Circular Date
27.08.19
85IAAC Meeting 28.08.2019 at 12.30 AM in our
Office Meeting Hall.

Agenda:

1. Payamaush Successfully uploaded.
2. AAAR- status.
3. STRIDE.
4. IAAC Program for the month of September.

Members:

1. Dr. C. Veenabahu 
2. Dr. John Prince Soundranayagam
3. Dr. D. Radhika
4. Dr. G. Paulraj
5. Dr. Ganesan Malathi
6. Mrs. Colette Sharmila
7. Dr. R. Baby Suneetha
8. Dr. M. Kannan 
9. Dr. L. Meenakshi Sundaram 
10. Dr. V. Stephen Pitchaimani
11. Dr. F. Cisma
12. Mr. S. Gomathi Nayagam 

MINUTES OF THE MEETING

Meeting No: VOC/IQAC /2019/20

Date: 28.08.2019

Members Present: 15

Time: 11.30 am

Department/Committee: IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 28.08.2019 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr.C.Veerabahu.**

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chair person of the meeting and all members of Internal Quality Assurance Cell(IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	PARAMARSH successfully uploaded	The data regarding PARAMARSH was been uploaded by IQAC Team.
2.	AQAR Status	Discussions were made regarding the pending work in the AQAR.
3.	STRIDE	Discussions were made regarding the issues in STRIDE.
4.	IQAC Program for the month of September	Discussions were made regarding the various works in the month of September.



Coordinator: IQAC

Date: 28.08.2019



Principal

V.O.Chidambaram College

Thoothukudi

Meeting No: 21







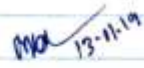



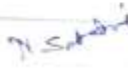
Circulay Date
12/11/2019

89

IGAAC Meeting on 13/11/19 at 10.00am in my office
Meeting Hall.

Agenda: 1) NIRE Data upload
 2) PFMS - EAT - module - State level meet.

Members:

1. Dr. C. Venubabu 
2. Dr. John Prince Soundranayagam 
3. Dr. D. Radhika 
4. Dr. G. Paulraj 
5. Dr. Granesan Malathi
6. Mrs. Colette Shammaile 
7. Dr. R. Baby Suneetha 
8. Dr. M. Kannan 
9. Dr. L. Meenakshi Sundaram 
10. Dr. V. Stephen Pitchaimani
11. Dr. F. Cisma 
12. Mr. S. Gomathi Nayagam 
13. Dr. Safina 

MINUTES OF THE MEETING

Meeting No: VOC/IQAC /2019/21

Date: 13.11.2019

Members Present: 10

Time: 10.00 am

Department/Committee: IQAC Committee


The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 13.11.2019 at 10.00 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr.C.Veerabahu.**

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell(IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	NIRF Data upload	Discussions were made regarding the uploading of NIRF data.
2.	PFMS EAT Module – State Level Meet	Discussions were made regarding the PFMS EAT Module.


 Coordinator: IQAC

Date: 13.11.2019


 Principal
 V.O.Chidambaram College
 Thoothukudi

Meeting No : 22

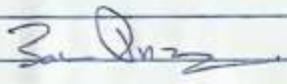
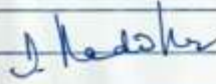
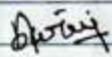
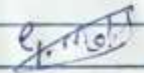
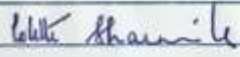

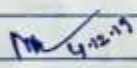

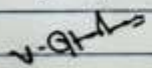

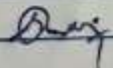
Circular Date
3/12/19
3

TSAC Meeting on 4/12/19 at 11.45 am in our Office Meeting Hall

Agenda :

- 1) PFMS Workshop
- 2) TSAC Initiatives
- 3) NIRE Perception

Members :

- 1) Dr. C. Veerababu
- 2) Dr. Jothi Prince Sauradrasayagam 
- 3) Dr. D. Radhika 
- 4) Dr. G. Paulraj 
- 5) Dr. Ganesan Malathi 
- 6) Mrs. Colette Shamila 
- 7) Dr. R. Baby Sureeltha 
- 8) Dr. M. Karunan 
- 9) Dr. L. Meenakshi Sundaram 
- 10) Dr. V. Stephen Pitchaimani 
- 11) Dr. F. Cisma 
- 12) Ms. S. Gomathi Nayagam 

MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2019/22

Date: 04.12.2019

Members Present: 11

Time: 11.45 am

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 04.12.2019 at 11.45 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr.C.Veerabahu.**

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell(IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	PFMS Workshop	It was decided to conduct a PFMS workshop on the topic, A Two days workshop on 'Public financial management system (PFMS) with special reference to EAT module on 13th & 14th December 2019. Different committee were formed to do the various works in the workshop.

2.	IQAC Initiatives	<p>1.As one of the main initiatives of IQAC, Different iconic days were been allotted tovarious departments to celebrate the different events on the respectivedates.</p> <p>2.It was decided to design the logo for IQAC</p> <p>3.It was decided to strengthen the placement cell</p>
3.	NIRF Perception	<p>Various discussion were held to improve the NIRF perception .They were</p> <p>1. To increase the access of google class room</p> <p>2.To increase the members in social media champion</p>



Coordinator: IQAC

Date: 04.12.2019



Principal

V.O.ChidambaramCollege
Thoothukudi

Meeting No: 23

Circular Date

4/12/19

7

IBAC Meeting on 5/12/19 at 11.30 in our office Meeting Hall.

Agenda:

(1) PFMS Workshop

Members:

1) Dr. C. Veerababu



2) Dr. John Prince Soundararajagam



3) Dr. D. Rathika

Leave

4) Dr. G. Paulraj

5) Dr. Ganesan Malathi

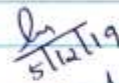
6) Mrs. Colette Sharmila



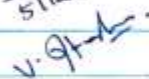
7) Dr. R. Baby Suneetha

8) Dr. M. Kannan

9) Dr. L. Meenakshi Sundaram



10) Dr. V. Stephen Pitchaimani



11) Dr. F. Asma



12) Mr. S. Gomathi Nayagam



8

13) Dr. S. Jackson

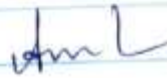


14) Dr. R. Ajith



15) Dr. Prema Sris. P.

16) Dr. K. Amudharathi



MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2019/23

Date: 05.12.2019

Members Present: 10

Time: 11.30 am

Department/Committee: IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 05.12.2019 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr. C.Veerabahu.**


At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell(IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	PFMS Workshop	Different works were been allotted to IQAC members regarding the PFMS workshop.



Coordinator: IQAC

Date: 05.12.2019



Principal

V.O.Chidambaram College

Thoothukudi

Meeting No : 21

Circular Date

01.01.2020

11

T&AC Meeting on 02-01-2020 at 11.30 AM in DUY Office
Meeting Hall.

Agenda :-

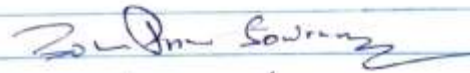
- 1) Website
- 2) NAAC RAF
- 3) STRIDE
- 4) PARAMARSH
- 5) NIRF

Members :-

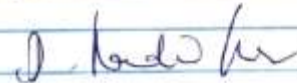
1) Dr. C. Veerababu



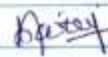
2) Dr. John Bruce Soundrathayagan



3) Dr. D. Radhika



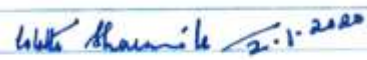
4) Dr. G. Paulraj



5) Dr. Ganesan Malathi



6) Mrs. Colette Sivanila

 2.1.2020

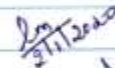
7) Dr. R. Baby Sureshtra

 2/1/20

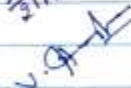
8) Dr. M. Kannan

 2.1.20

9) Dr. L. Meenakshi Sundaram

 2/1/2020

10) Dr. V. Stephen Pilchaimani



11) Dr. F. Rama



12) Mr. S. Gomathi Nairagam



MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2020/24

Date: 02.01.2020

Members Present: 12

Time: 11.30 am


Department/Committee: **IQAC Committee**


The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 02.01.2020 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr.C.Veerabahu.**

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell(IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	Website	To improve our college website, different work were been assigned to IQAC members.
2.	NAAC-RAF	On 23 rd December, 2019 NAAC new revised accreditation was released .Our co-ordinator issued the new revised copies to our IQAC members for reference.

3.	STRIDE .	Principal sir and Asst. Co-ordinator Dr.Radhika presented the report before the UGC.
4.	PARAMARSH	Our college is the Mentor institution. We have choosen 5 colleges as Mentees. Discussions were held regarding the Mentor and Mentee Teaching, Learning process.
5.	NIRF	The NIRF data had been uploaded by IQAC co-ordinator on 14 th dec 2019.


Coordinator: IQAC
Date: 02.01.2020


Principal
V.O.Chidambaram College
Thoothukudi

Meeting No: 25

CIRCULAR DATE:

09.01.2020.

15

IRAC Meeting on 10-JAN-2020 at 11.30 am in our office meeting Hall.

Agenda:

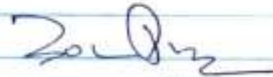
1. Paramarsh - Work sheet -

Members:

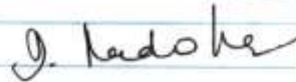
1) Dr. C. Veerabahu



2) Dr. John Prince - Soundranayagam



3) Dr. D. Radhika



4) Dr. G. Paulraj



5) Dr. Ganesan malathi



6) Mrs. Colette Sharmila



7) Dr. R. Baby Sunetha



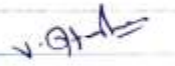
8) Dr. M. Kannan



9) Dr. L. Meenokshi Sundaram



10) Dr. V. Stephen Pitchaimani



11) Dr. F. Cisma



12) Mr. S. Gomathinayagam



MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2020/25

Date: 10.01.2020

Members Present: 12

Time: 11.30 am

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 10.01.2020 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr. C.Veerabahu**.

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell(IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	PARAMARSH - Worksheet	It was decided to visit the 5 Mentee institutions by IQAC members to enrich them on the 7 Criterias of NAAC during the month of February 2020.


Coordinator: IQAC

Date:10.01.2020


Principal

V.O.Chidambaram College

Thoothukudi

Meeting No: 26

Circular Date

27.01.2020

19

IGAC Meeting on 28.01.2020 at 10:30 am in our office
Meeting Hall

Agenda:

1) PARAMARSH workshop work allotment

Members:

1) Dr. C. Veerababu

2) Dr. John Prince Soundranayagam

3) Dr. D. Radhika

4) Dr. G. Paulraj

5) Dr. Ganesan Malathi

6) Mrs. Colette Starmila

7) Dr. R. Baby Suneetha

8) Dr. M. kannan

9) Dr. L. Meenakshi Sundaram

10) Dr. V. Stephen Pichaimani

11) Dr. F. Gisma

12) Mr. S. Gomathirayagam

MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2020/26

Date: 28.01.2020

Members Present: 08


Time: 10.30am

Department/Committee: **IQAC Committee**


The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 28.01.2020 at 10.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr.C.Veerabahu.**

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	PARAMARSH Workshop work allotment	A Two-day Workshop on NAAC – RAF for Mentee Institutions is going to be held on 31.01.2020 and 01.02.2020 for the five Mentee institutions. IQAC co-ordinator delegated various work to the IQAC members regarding the workshop.


Coordinator: IQAC

Date: 28.01.2020


Principal
V.O.Chidambaram College
Thoothukudi

Meeting No. 27

Circular Date

06.02.2020

23

ISAC Meeting on 07.02.2020 at 11.30 am in our
office Meeting Hall.

Agenda:

- 1) NIRF Updation
- 2) Website Updation
- 3) PARAMARSH
- 4) File Maintenance

Members:

1) Dr. C. Veerababu

2) Dr. John Prince Soundranayagam

3) Dr. D. Radhika

4) Dr. G. Paulraj

5) Dr. Ganesan Malathi

6) Mrs. Colette Sharmila

7) Dr. R. Baby Sureetha

8) Dr. M. Kannan

9) Dr. L. Meenakshi Sundaram

10) Dr. V. Stephen Pitchaimani

11) Dr. F. Cisma

12) Mr. S. Gomathinayagam.

MINUTES OF THE MEETING

Meeting No: VOC/IQAC /2020/27

Date: 07.02.2020

Members Present: 08


Time: 11.30 am

Department/Committee: IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 07.02.2020 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr.C.Veerabahu**.

At the outset, **Dr.John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell(IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	NIRF Updation	The NIRF data had been uploaded. The IQAC team is been working regarding the Employers feedback towards our college.
2.	Website Updation	The IQAC team is updating the data immediately in our college website. Discussions were made regarding the pending works.
3.	PARAMARSH	Discussions were made regarding the visit of the Mentor Institution to the five Mentee Institutions.
4.	File Maintenance	Discussions were made regarding the Criteria file maintenance in the various departments.


Coordinator: IQAC-

Date: 07.02.2020


Principal

V.O.Chidambaram College

Thoothukudi

Meeting No: 28

Circular Date:

14/02/2020

27

IOAC Meeting on 15/02/2020 at 11.30 am in our Office Meeting Hall.

Agenda:

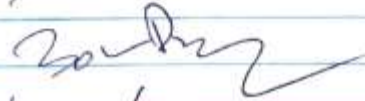
- (1) Familiarizing NAAC RAF Manuel
- (2) Website Updation
- (3) PARAMARSH Mentee Institution visit

Members :-


1) Dr. C. Veerababu



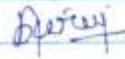
2) Dr. John Prince Soundararajagam



3) Dr. D. Radhika

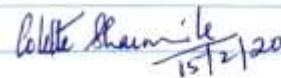


4) Dr. G. Paulraj

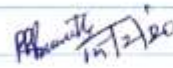


5) Dr. Ganesan Malathi

6) Mrs. Colette Sharmila



7) Dr. R. Baby Suneetha

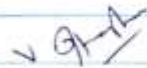


8) Dr. M. Kannan



9) Dr. L. Meenakshi Sundaram

10) Dr. V. Stephen Pitchaimani



11) Dr. F. Cisma

12) Mr. S. Gomathinayagam



MINUTES OF THE MEETING

Meeting No: VOC/IQAC /2020/28

Date: 15.02.2020

Members Present: 09

Time: 11.30 am


Department/Committee: IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 15.02.2020 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr.C.Veerabahu.**

At the outset, **Dr.John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell(IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	Familiarizing NAAC RAF Manual	Discussions were held regarding Criteria 3. Decisions were taken to motivate the Research Scholars to publish Research papers and to attend different conferences. It was also decided to motivate the different department to start the Community Services.
2.	Website Updation	Discussions were made regarding the pending works in the website updation.
3.	PARAMARSH Mentee Institution visit	The IQAC members visit to the different Mentee Institutions for enrich them regarding NAAC Criteria was finalised.


Coordinator: IQAC
Date: 15.02.2020


Principal
V.O.Chidambaram College
Thoothukudi

Meeting No 29

Circular Date

28/02/2020

31

ISAC Meeting on 29/02/2020 at 11.30 am in our office
Meeting Hall

Agenda :

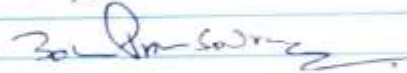
- (1) PARAMARSH Mentee visit feedback
- (2) Soft Skills / Competitive exam guidance / physical fitness / Computer Education Programme under Criteria_V has to be implemented.
- (3) Research forum meeting arrangements
- (4) Placement drive ?
- (5) File Management @ Dept
- (6) MIC / STRIDE updation

Members


(1) Dr. C. Veerabahu



(2) Dr. John Prince Sourdharayagam



(3) Dr. D. Radhika



(4) Dr. G. Puthaj

(5) Dr. Ganesan Malathi



(6) Mrs. Colette Shamila



(7) Dr. R. Baby Sureeltha

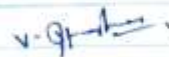


(8) Dr. M. Kannari

(9) Dr. L. Meenakshi Sundaram

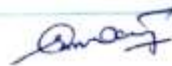


(10) Dr. V. Stephen Thiraimathi



(11) Dr. F. Girma

(12) Mr. Gomathi nayagam - S



MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2020/29

Date: 29.02.2020

Members Present: 08

Time: 11.30 am

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 29.02.2020 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr. C.Veerabahu.**

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

Annexure – I

S.No	Agenda	Resolution
1.	PARAMARSH Mentee Visit Feedback	<ol style="list-style-type: none"> 1. Dr. John Prince Soundranayagam, IQAC Coordinator Dr. D. Radhika, IQAC Assistant Coordinator visited Bishop Caldwell College, Maravanmadam. Their IQAC had been formed but work had to be executed. 2. Dr. John Prince Soundranayagam, IQAC Coordinator Dr. D. Radhika, IQAC Assistant Coordinator, Dr. V. Stephen Pitchaimani, IQAC Member, Mr. S. Gomathinayagam, IQAC Member visited JP College of Arts & Science, Ayakudi.

		<p>IQAC performance was really well.</p> <p>3. Dr. John Prince Soundranayagam, IQAC Coordinator, Dr. D. Radhika, IQAC Assistant Coordinator, Dr. R. Baby Suneetha, IQAC Member visited Don Bosco College of Arts & Science. Their IQAC committee was formed. But they are not able to receive the documents.</p> <p>4. Dr. D. Radhika, IQAC Assistant Coordinator, Dr. M. Kannan, IQAC member, Mrs. Colette Sharmila, IQAC Member, Mr. S. Gomathinayagam, IQAC member, visited Sri Sankara Bhagavathy Arts & Science College, Kommadikottai. The IQAC of their college should be improved a lot.</p> <p>5. Dr. John Prince Soudranayagam, IQAC Coordinator, Dr. D. Radhika, IQAC Assistant Coordinator, Dr. Ganesan Malathi, IQAC member, Dr. G. Paulraj, IQAC member visit Geetha Jeevan College, Keela Eral. Their college is not having an IQAC Team. They have to start from the beginning.</p>
2.	Soft skills/ Competitive Exam Guidance/ Physical Fitness/ Computer Education Programme under Criteria V has to be implemented	<p>1. Soft Skill: It was resolved to conduct a soft skill training program for the 3rd year students (excluding the Advance Learners and Slow Learners). The program will be organized by Dr. V. Stephen Pitchaimani(Geology), Dr. Ganesan Malathi(BBA), Dr. Issac Bala Singh, Dr. Petchi Muthu(Zoology) for 3 days from March 11th 2020 to March 13th 2020 at 2.00-4.00 pm.</p> <p>2. Language Communication Skill: Programme should be conducted for Self Financing 2nd year students. The program is for 3 days which will be handled by Self Finance English Department</p>

		Faculty. 3. The Yoga and Physical Fitness Training Program should be conducted by Dr. Sivagnanam, Director of Physical Education. The program is conducted for students who are having Non Major Elective as Physical Education and who are in sports.
3.	Research Forum Meeting Arrangements	It was resolved to conduct a Research Forum meeting on “Writing Review Articles and Checking Plagiarism using URKUND” by Dr. M. Kannan, Librarian, V.O.Chidambaram College, Thoothukudi, on 2 nd March, 2020 & Dr. T. Peter Amaladhas, Associate Prof. of Chemistry, V.O.Chidambaram College, Thoothukudi in the topic “Writing Research Articles for Publication in Indexed Journals”, on 5 th March, 2020.
4.	Placement Drive	It was resolved to conduct a Placement Drive on 18 th April, 2020. ✓
5.	File Management @ Dept	It was resolved to conduct a meeting between IQAC Criteria Heads & Extension Committee members.
6.	MIC Updation	It was resolved to conduct a meeting with the participants of Science Exhibition to motivate them to involve in MIC Driven activities.



Coordinator: IQAC

Date: 29.02.2020



Principal

V.O.Chidambaram College

Thoothukudi

Meeting No : 30
10/03/2020

Circular Date :
09.03.2020

35

Ioac Meeting on 10/03/2020 at 11.30 am in our
office Meeting Hall.

Agenda:

- (1) Soft Skills / Competitive Exam Guidance / Physical Fitness / Computer Education Updation
- (2) Placement Drive?
- (3) File Management @ Dept
- (4) MIC / STRIDE / NIRF Updation
- (5) UGC Monitoring Portal
- (6) Preparation of NAAC SSR using 30 months data (from September 2017).

Members :-

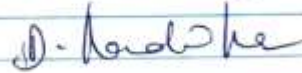
(1) Dr. C. Veerabatu



(2) Dr. John Prince Soundararajam



(3) Dr. D. Radhika



(4) Dr. G. Paulraj



(5) Dr. Ganesan Malathi



(6) Mrs Colette Starmila

(7) Dr. R. Baby Sureshtha



(8) Dr. M. Karman



(9) Dr. L. Meenakshi Sundaram



(10) Dr. V. Stephen Pichaimani



(11) Dr. F. Girma

(12) Mr. S. Gomathi Prayagam



MINUTES OF THE MEETING

Meeting No: VOC/IQAC /2020/30

Date: 10.03.2020

Members Present: 09

Time: 11.30 am

Department/Committee: **IQAC Committee**


The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 10.03.2020 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr. C. Veerabahu.**


Members of IQAC observed one minute mourning as a mark of respect for the departed soul, Mrs. Bharathi Ramasamy W/O Dr. S. M. Ramasamy, Academic Ambassador, V.O.Chidambaram College.

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1.	Soft skills/ Competitive Exam Guidance/ Physical Fitness/ Computer Education Update	<p>1. Soft Skill: It was resolved to divide the whole student participants into three batches. The first batch will be handled by Dr. PetchiMuthu(Zoology). The Second Batch will be handled by Dr.Ganesan Malathi(BBA) and Mr. A. Kingston(Comm UA) and the third batch by Dr. Issac BalaSingh Jesudason.</p> <p>2. Competitive Exam Guidance: It is resolved to</p>

		<p>conduct Competitive exam guidance for PG students.</p> <p>3. The Yoga and Physical Fitness Training Program should be conducted by Dr. Sivagnanam, Director of Physical Education. The program is conducted for students who are having Non Major Elective as Physical Education and who are in sports.</p> <p>4. It is decided to show the spoken tutorial class as imparting computer education to the students</p>
2.	Placement Drive	It was resolved to conduct a Placement Drive on 18 th April, 2020.
3.	File Management @ Dept	It was resolved to conduct a meeting between IQAC Criteria Heads & Extension Committee members.
4.	MIC/STRIDE/NIRF Updation	<p>1. It was resolved to upload the data for MIC Driven activities Quarter III.</p> <p>2. It was resolved to conduct a meeting for STRIDE with IQAC members.</p> <p>3. It was resolved to post a query regarding the Citations of Publications sent by NIRF.</p>
5.	UGC Monitoring Portal	It was resolved to collect the acknowledgement mails from the VOC Office for the uploaded data in the UAMP portal.
6.	Preparation of NAAC SSR using 30 months data (From Sep 2017)	It was resolved to collect the information from the month of September 2017 to the month of March 2020 to prepare SSR.


 Coordinator: IQAC
 Date: 10.03.2020


 Principal
 V.O.ChidambaramCollege
 Thoothukudi

Meeting no: 31
18/03/2020

Circular Date:
17/03/2020
39

TSAC Meeting on 18/03/2020 at 10.30 am in our
office Meeting Hall

Agenda:

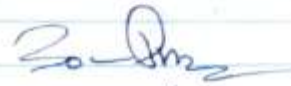
- (1) Special lecture on "Outcome Based Education"

Members:

(1) Dr. C. Veerabahu



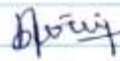
(2) Dr. John Prince Sourdharayagam



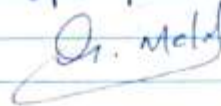
(3) Dr. D. Radhika



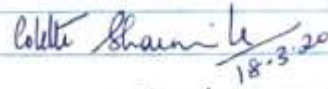
(4) Dr. G. Pauhaj



(5) Dr. Ganesan Malathi



(6) Mrs. Colette Sharmila



(7) Dr. R. Baby Suneetha



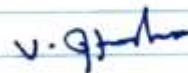
(8) Dr. M. Karthi



(9) Dr. I. Meenakshi Sundaram



(10) Dr. V. Stephen Pitchaimani



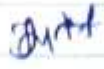





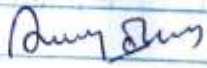


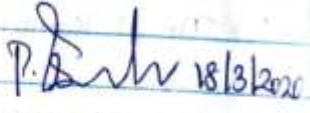

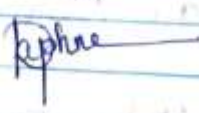
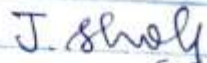
(11) Dr. F. Cisma

(12) Mr. S. Gomathi Nayagam



40

Criteria 2 Members

- | | |
|-------------------------------|---|
| (1) Mrs. J.F. Jude Henna |  |
| (2) Dr. S. Jackson |  |
| (3) Dr. S. Sheeba Thavani |  |
| (4) Mrs. S. Subha | |
| (5) Dr. Anita Albert |  |
| (6) Dr. A. Antony Ravindran |  |
| (7) Dr. M. Jeyakumari |  |
| (8) Dr. N. Pakshi Rajan |  |
| (9) Mrs. A. Srinthuja Gadoza |  |
| (10) Dr. N. Maria Nevis Soris | |
| (11) Dr. N. Sajitha Devi |  |
| (12) Dr. P. Sheela |  |
| (13) Mr. A. Kingston |  |
| (14) Mrs. A. Infantia Raphne |  |
| (15) Dr. J. SHOBHA |  |

MINUTES OF THE MEETING

Meeting No: VOC/IQAC/2020/31

Date: 18.03.2020

Members Present: 23

Time: 10.30 am

Department/Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2019 – 2020 was held on 18.03.2020 at 10.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Res. Principal, **Dr. C.Veerabahu.**

At the outset, **Dr. John Prince Soundranayagam**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thank to the chair.

S.No	Agenda	Resolution
1.	Special Lecture on "Outcome Based Education"	<ol style="list-style-type: none"> 1. Dr.D.Radhika, Assistant Coordinator of IQAC gave the various informations regarding the Criteria II to the IQAC members and the Extension Committee members of Criteria II. 2. Mr.S.Gomathinayagam, IQAC Member, delivered a special lecture on the topic "An outlook of LOCF (Learning Outcome based Curriculum Framework)" 3. Dr.John Prince Soundranayagam, IQAC Coordinator, instructed the members of IQAC & Extension Committee Members to prepare the PO & CO.



Coordinator: IQAC

Date: 29.02.2020



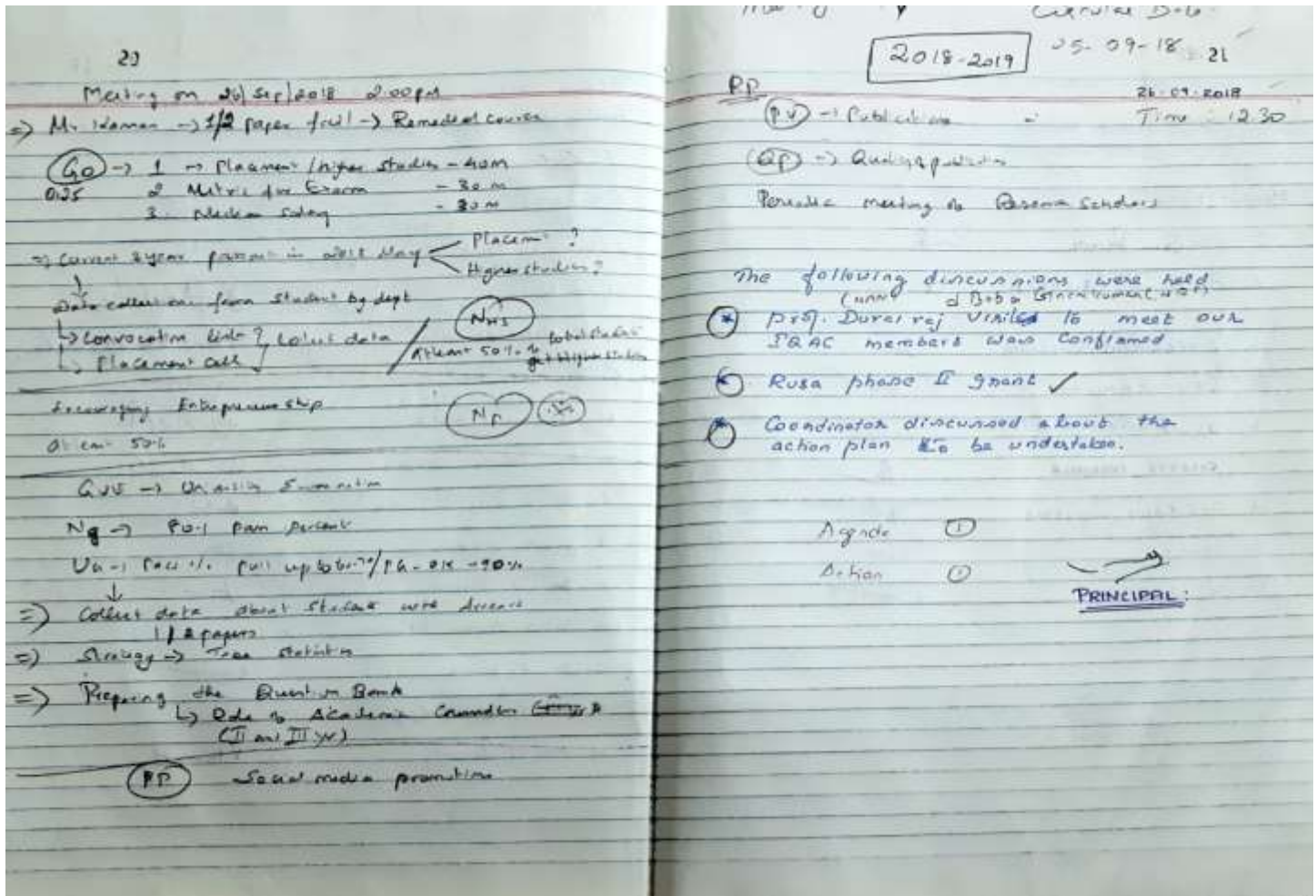
Principal

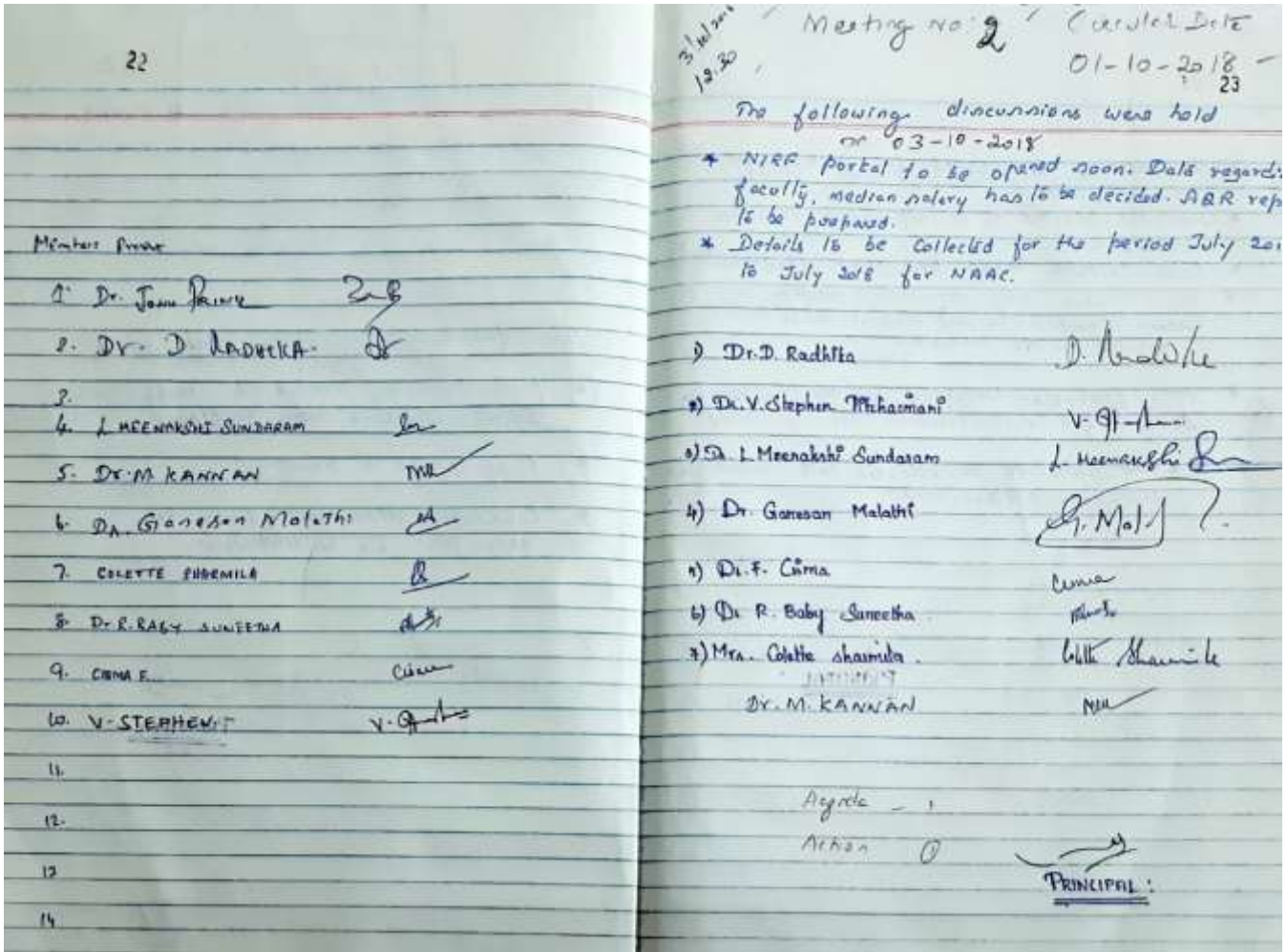
V.O.Chidambaram College

Thoothukudi

MINUTES OF THE MEETING

2018-2019





24

*) Portal to be opened for NIRF from Nov 30th 2018

* Internal marks to be uploaded into the website

* Each criteria heads had given deadlines

* New Tabu like research, projects, media Campustife and alumni to be included in the website.

*) The probable weightage and the respective scores for each criteria was finalized

* The data to be uploaded into NIRF was discussed criteria wise.

Agenda - 2

Action - Principal

24-11-18 Meeting No. 5, Date 19-11-2018

25
I QAC Meeting 20-11-2018 at 11:00 am at office meeting hall.

AGENDA: NIRF 2017 REVIEW MEETING - Analysis of data collected for uploading

Members Present:

- 1) Hon'ble Smt. A.P.C.V. Chokkalingam -
- 2) Dr. C. Veerababu -
- 3) Dr. John Prasa Soundararajan -
- 4) Dr. Ganessa Malathi -
- 5) Mrs. Colette Sharanila -
- 6) Dr. R. Baby Suresha -
- 7) Dr. M. Kannan -
- 8) Mr. L. Meenakshi Sundaram -
- 9) Dr. F. Elma -
- 10) Mr. S. Gomathi Narayanam -
- 11) Dr. G. Paul Raj -

24/11 '25

The following were the discussions on 01-12-2018

- ① Letters Written by Thiru. V.O. Chidambaram to be included
- * Paper Cuttings before 2018 were to be scanned
- ② Scanned and placed under media tab on Website
- * Digitalisation of Students attendance
- * Conduct meeting with guides and to request Scholars to apply for grant and publish papers
- ③ To Strengthen alumni and official records to be taken back.
- * NIRF - To analyse about the students droppings, counselling cells to be framed to handle it, the allotted seats should not be reduced
- * Co-ordinator discussed about NAAC Criteria wise action plan.
- * Secretary's recommendation was training of staff for soft skill [TOT]
- ④ Training of Trainers for UG's third year and second PG's students to appoint personal Counsellors.

Agenda - 2
Action ③

PRINCIPAL:

Meeting No. 4 - (12/12/2018) 30-11-2018
Date } 27

IQAC Meeting 1-Dec-2018 at 10:30 AM at Office Meeting Hall.

AGENDA: NIRF, NAAC, NAAC

Members Present

1. Shri. A.P.C.V. Chockalingam
2. Shri. A.P.C.V. Shanmugam
3. Dr. C. Veerabahu
4. Dr. John Prince Soundararajagom
5. Dr. D. Radhika
6. Dr. G. Paulraj
7. Dr. Ganesan Malathi
8. Mrs. Colette Sharmila
9. Dr. R. Baby Sunetha
10. Dr. M. Karunan
11. Mr. L. Meenakshi Sundaram
12. Dr. V. Stephen Ditchaimani
13. Dr. F. Cisma
14. Ms. S. Gomathi Nayagam
15. Mr. A.P.C.V. Ganapathy

1. Action to be taken to improve Research Work

2. Action to be taken to improve the skills of Students

①

②

③

④

⑤

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16. Mr. Abraham

17. Mr. Paramaguru

18. Dr. Raghu Antony

V. G. Subramanian

19. Dr. Jackson

S. P. M. M. M.

20) Dr. ISAAC Balasing Jesudason

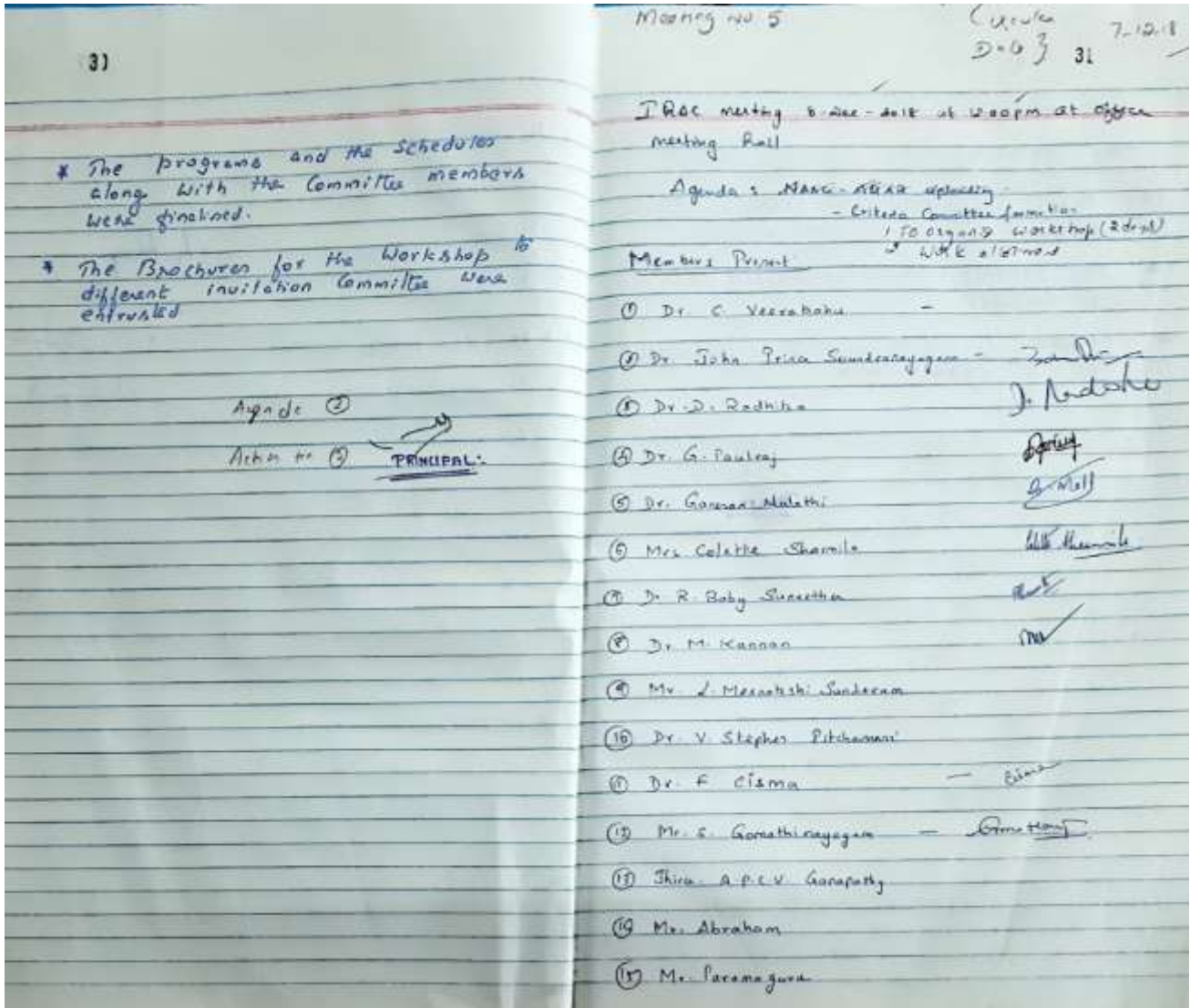
I. B. Balasing Jesudason

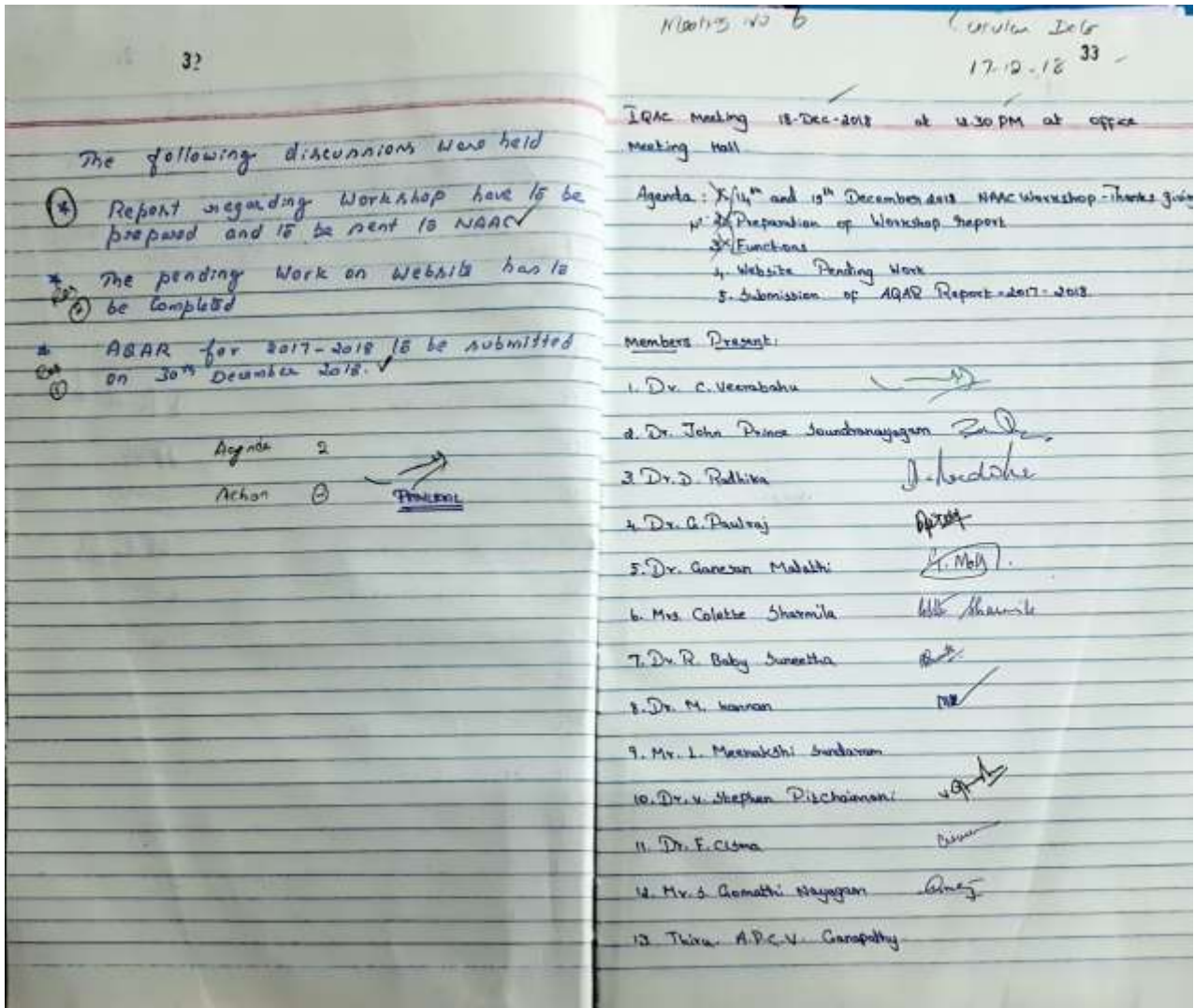
21. Mr. Balamuruganathan

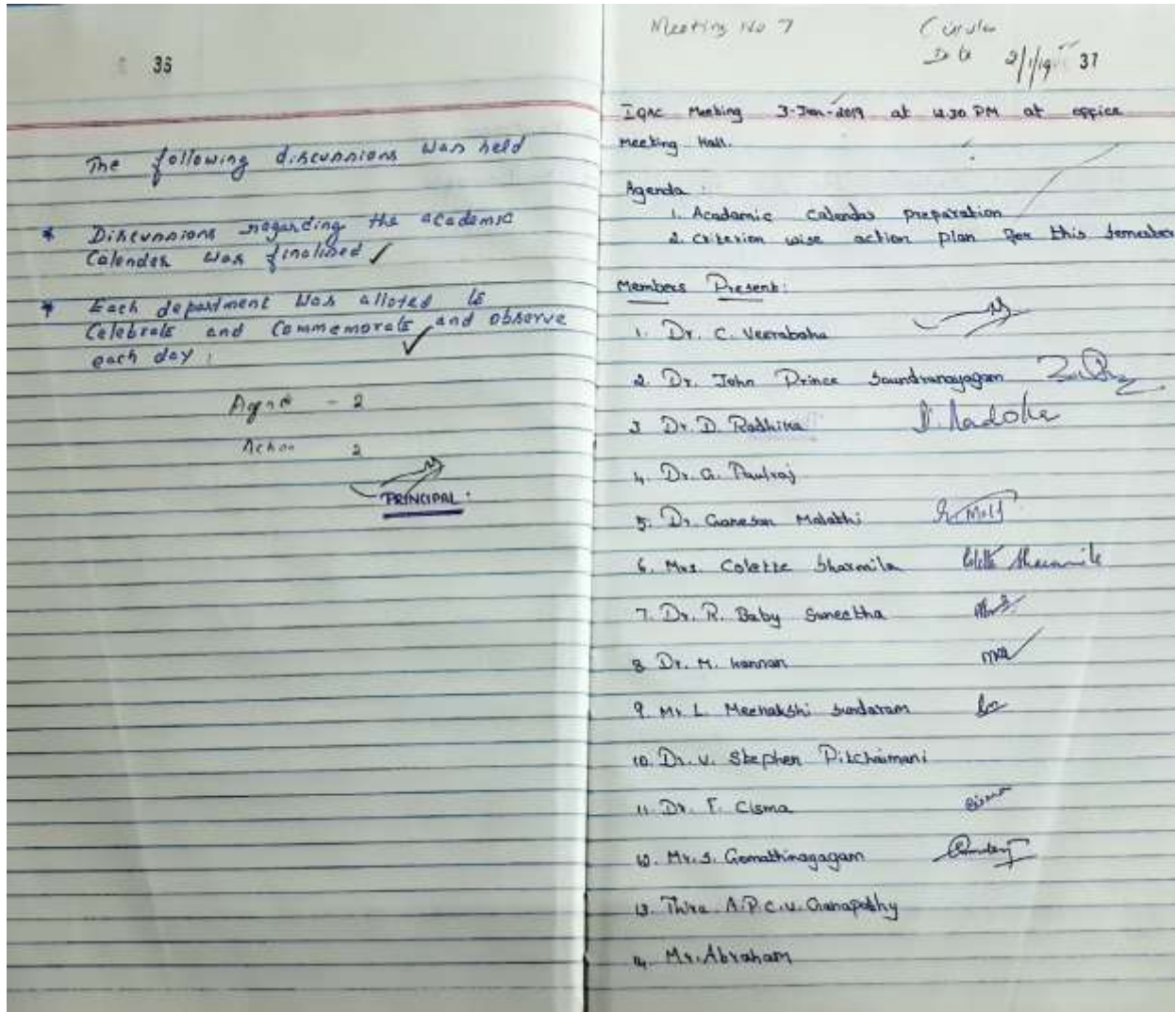
Balamuruganathan

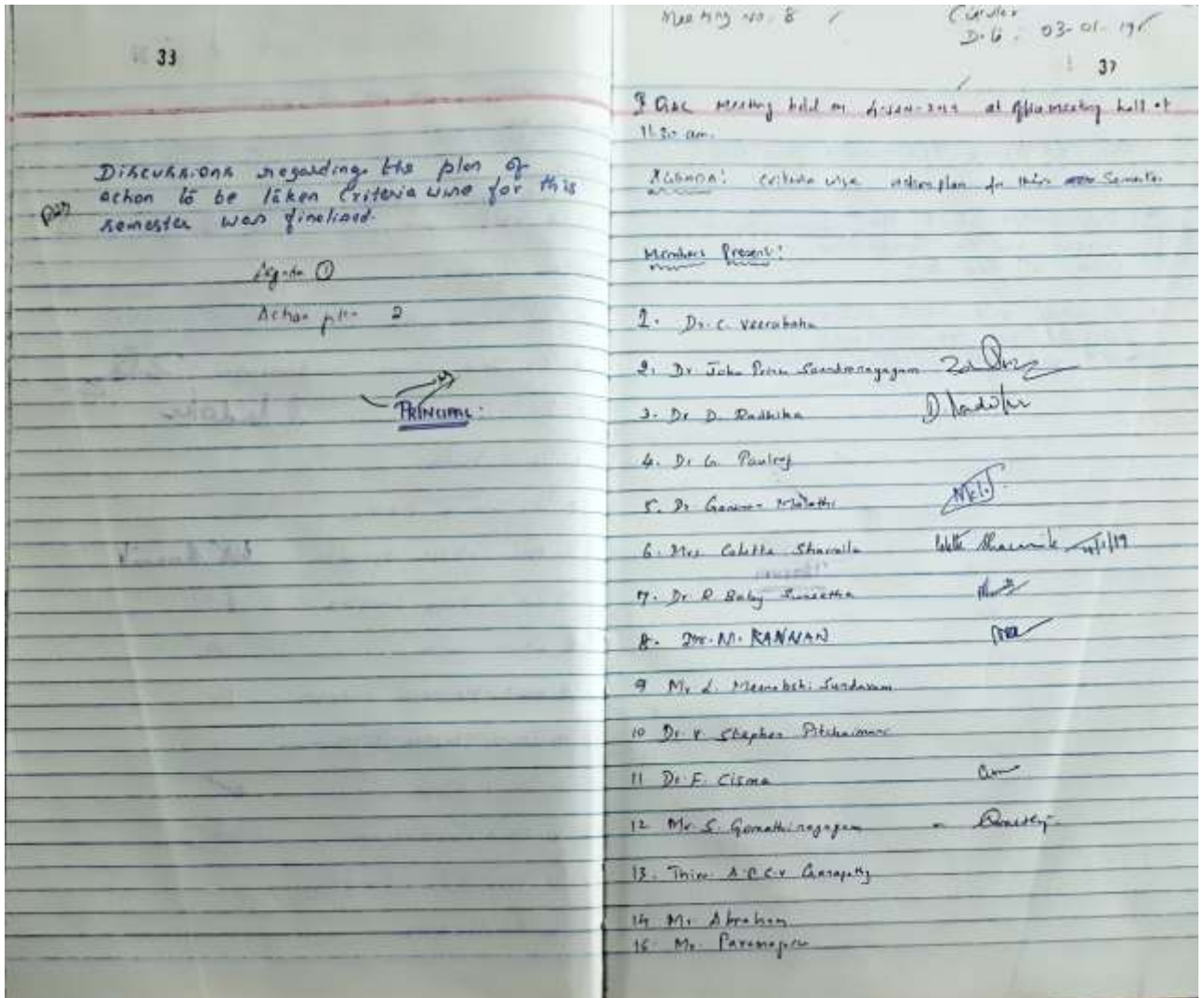
DR. V. STEPHEN

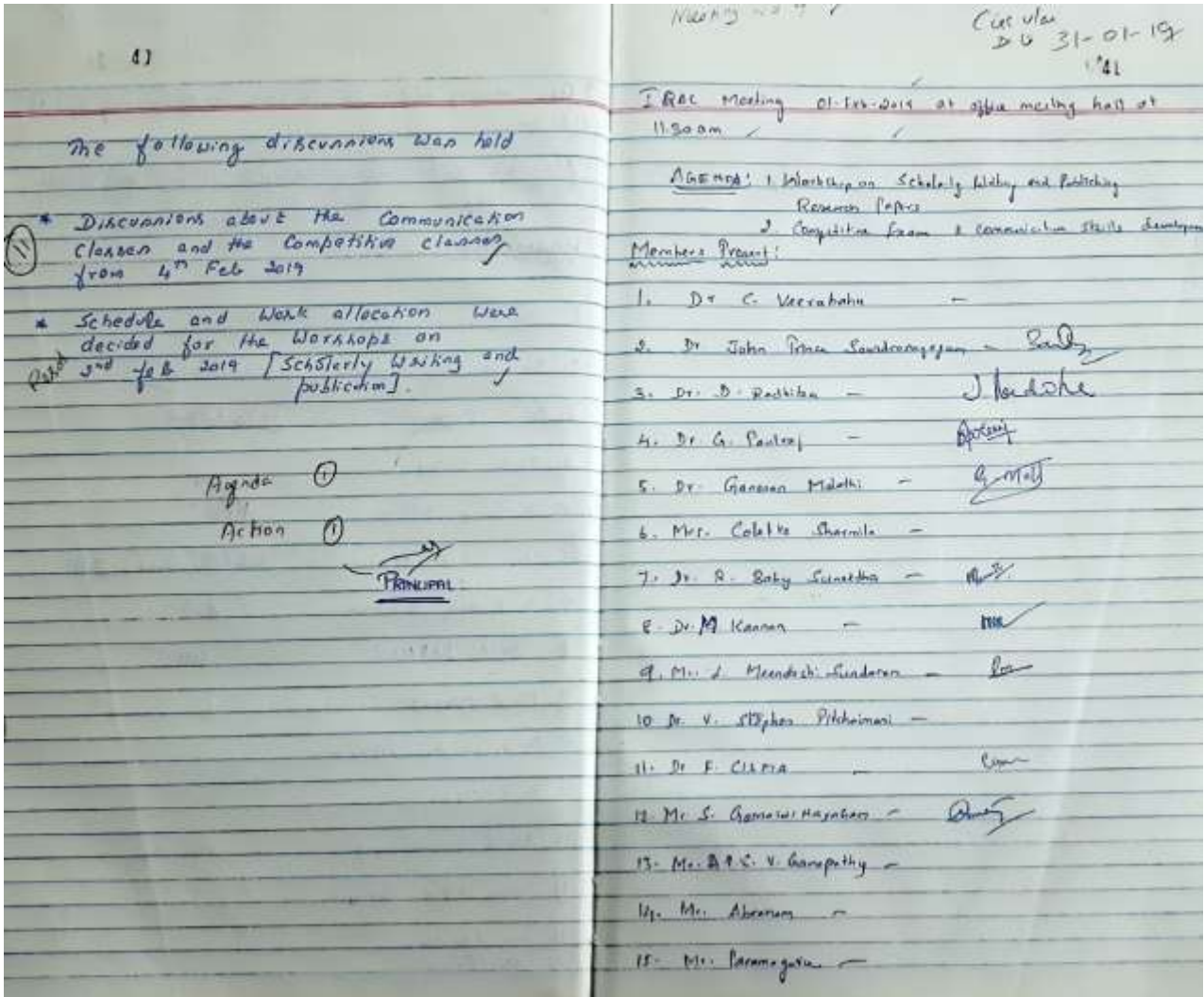
Principal

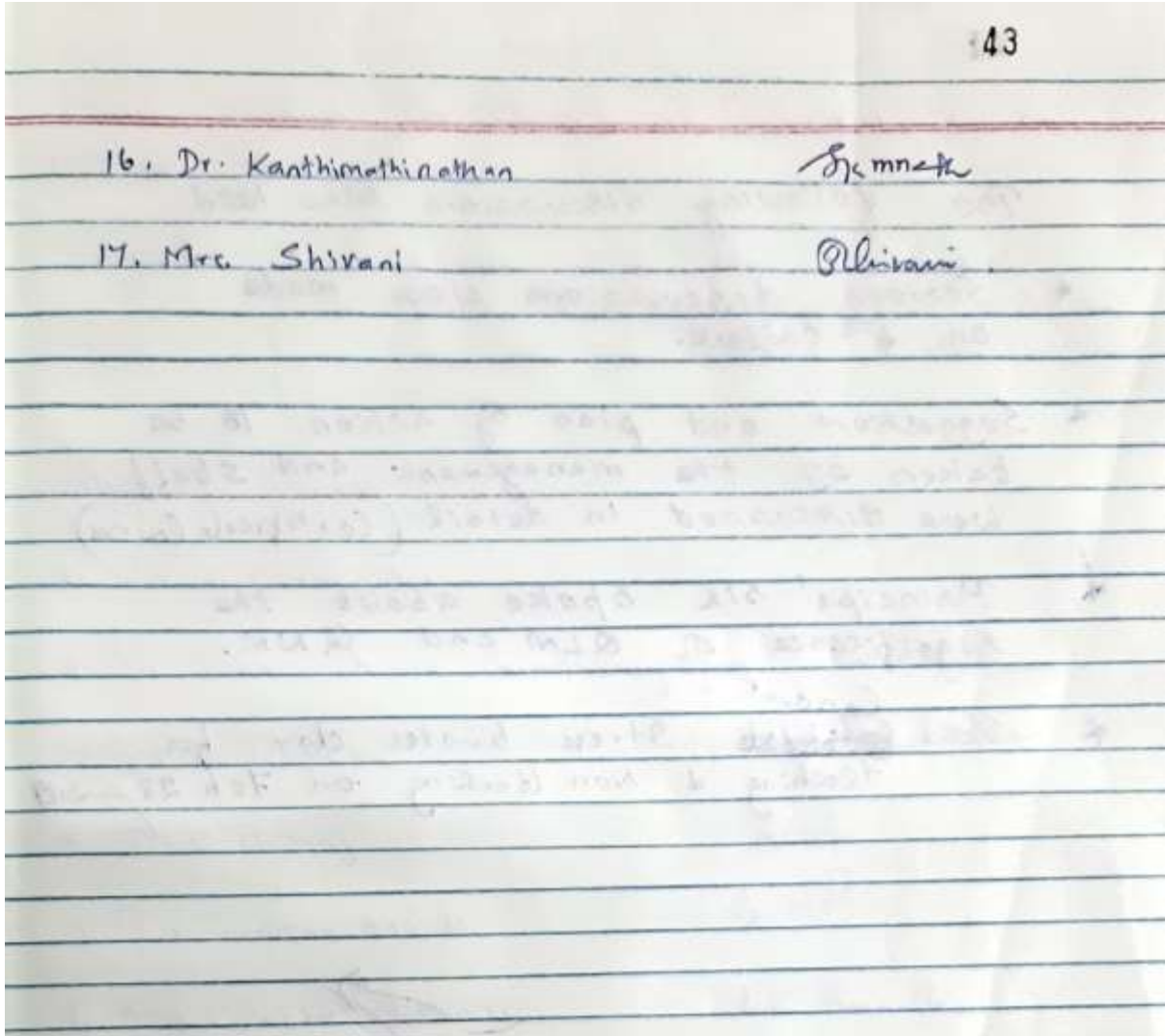












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The following discussion was held

- * Serious discussions were made on 6th criteria.
- * Suggestions and plan of action to be taken by the management and staff was discussed in detail (Certificate Course)
- * Principal Sir spoke about the significance of QLM and QNM.
- * To ~~conduct~~ ^{conduct} stress busting day for teaching & non teaching on Feb 28th 2019

→
PRINCIPAL

Meeting 13.10 ✓

Criteria 6.5.2 ✓ 15.02.19

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IQAC Meeting is being at 11.30 am in our office meeting hall.

Agenda -

1. Criteria wise Plan of Action
2. Stress Busting Day - Effective welfare Measures for teaching & non-teaching staff.

Members Present

1. Dr. C. Veerababu
2. Dr. John Prince Sundarajagan
3. Dr. D. Radhika
4. Dr. G. Prabha
5. Dr. Ganesan Malathi
6. Mrs. Collette Sheemila
7. Dr. R. Baby Sunetha
8. Dr. M. Kannan
9. Dr. L. Meenakshi Sundaram
10. Dr. V. Stephen Dikshimani
11. Dr. P. Cisma
12. Mr. S. Gomathinayagam
13. Mr. A.P.C.V. Ganapathy
14. Mr. Abraham

MINUTES OF THE MEETING

2017-2018

20.12.18

2

Minutes of the Meeting

Meeting No: VDC/IQAC/2017-2018/01 Date: 26.09.2017
 Members Present: 12 Time: 11.30 pm
 Department / Committee: IQAC

The meeting of the Internal Quality Assurance Cell for the academic year 2017-2018 was held on 26.09.2017 at 11.30 pm in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Respected Principal, Dr.C.Veerababu.

At the outset, Dr. Moh Prince Sureshnanayagan, IQAC Coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1	Orientation on IQAC to the new members.	<ul style="list-style-type: none"> The significance of the role of IQAC was oriented. Delegation of roles for the different criterion heads were allotted.


 Coordinator: IQAC
 Date: 26.09.2017


 Principal
 V.O.Chidambaram College
 Thoothukudi

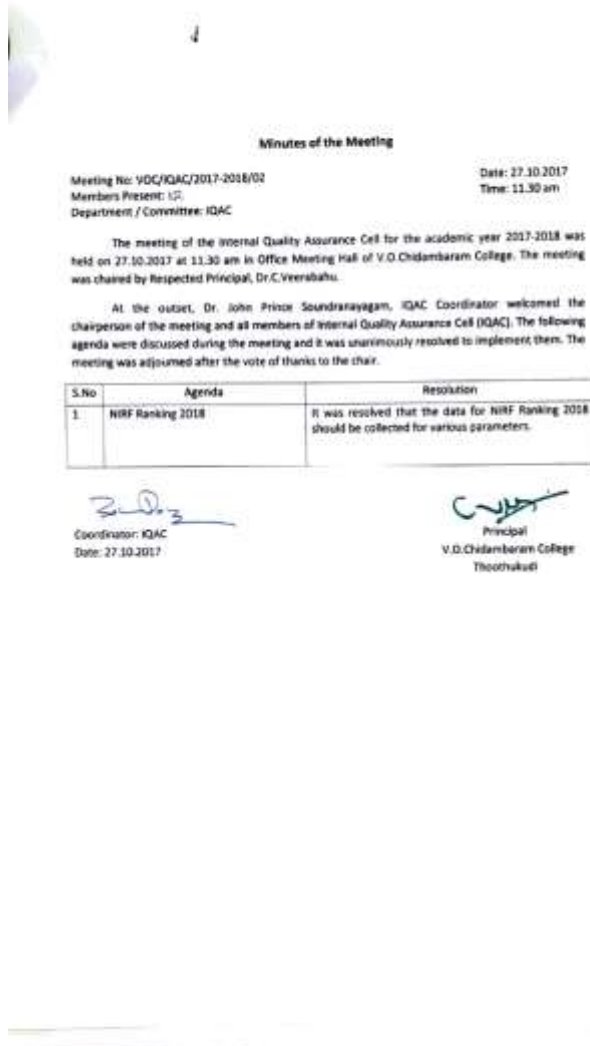
Meeting No. 1. Committee date 25/09/17

IT QA Meeting 26-09-2017 at 10.30 pm at office meeting hall.

AGENDA: NBF Data Preparation

Members Present

1. Dr. C. Veerababu
2. Dr. John Prince Sureshnanayagan
3. Dr. D. Radhika
4. Dr. G. Paulraj
5. Dr. Ganesh Malathi
6. Ms. Colette Sharda
7. Dr. R. Baby Suneetha
8. Dr. M. Kannan
9. Mr. L. Macaulski Sundaram
10. Dr. V. Ekshani Pitchaimani
11. Dr. P. Cisma
12. Mr. S. Gopasrinivasan
13. Mr. A. P. G.V. Ganapathy
14. Mr. Abraham
15. Mr. Paramasivan



Minutes of the Meeting

Meeting No: VOC/IQAC/2017-2018/03
 Members Present: 11
 Department / Committee: IQAC

Date: 20.11.2017
 Time: 10.30 am

The meeting of the Internal Quality Assurance Cell for the academic year 2017-2018 was held on 20.11.2017 at 10.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Respected Principal, Dr. C.Veerababu.

At the outset, Dr. John Prince Soundarasayagan, IQAC Coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1	NIRF Data upload	It was resolved to upload the data in the NIRF Website before the stipulated time.
2	Remedial Coaching	It was resolved to deploy and conduct Remedial classes for the slow learners and fast learners.


 Coordinator IQAC
 Date: 20.11.2017


 Principal
 V.O.Chidambaram College
 Thoothukudi

Circular Date
 17.11.2017 ✓

Meeting No: 3

I.T.R.A meeting 20-Nov-2017 at 10.30 am at Office meeting Hall

AGENDA: NIRF Data Upload

Members Present:

1. Dr. C. Veerababu 
2. Dr. John Prince Soundarasayagan 
3. Dr. D. Rasthika 
4. Dr. G. Praveen 
5. Dr. Ganesan Malathi 
6. Mrs. Kalathe Srinatha 
7. Dr. R. Ruby Srinatha 
8. Dr. S. Kannan
9. Mr. L. Meechakshi Sundaram 
10. Dr. V. Stephen Petchaimoni 
11. Dr. E. C. Rama 
12. Mr. S. Ganesan Narayan 
13. Mr. A.P.C.V. Ganesapathy
14. Mr. Abraham
15. Mr. Paramangum

Minutes of the Meeting

Meeting No: VDC/IDAC/2017-2018/04 Date: 06.12.2017
 Members Present: 15 Time: 10:00 am
 Department / Committee: IDAC

The meeting of the Internal Quality Assurance Cell for the academic year 2017-2018 was held on 06.12.2017 at 10:00 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Respected Principal, Dr.C.Venababu.

At the outset, Dr. John Prince Sounthranayagan, IDAC Coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IDAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1	Promoting Free ships and Scholarships	It was resolved to sensitize about the available free ships and scholarships among students.


 Coordinator: IDAC
 Date: 06.12.2017


 Principal
 V.O.Chidambaram College
 Thoothukudi

Meeting no 4 Coordinator's date
 05-12-2017
 11

IQA Meeting 06.12.2017 at 10:00 am in Office Meeting Hall

AGENDA: M.I.R.F - Dept

Members Present

1. Dr. C. Venababu →
2. Dr. John Prince Sounthranayagan →
3. Dr. D. Radhika →
4. Dr. G. Paulraj →
5. Dr. Ganesan Madhi →
6. Mrs. Colette Shanika →
7. Dr. P. Biby Sreetha →
8. Dr. M. Kannan →
9. Mr. L. Manohar Sankaran →
10. Dr. V. Stephen Pichaimoni →
11. Dr. E. Alina →
12. Mr. S. Ganathirayagan →
13. Mr. S.P.C.V. Ganapathy →
14. Mr. Arichand →
15. Mr. Perumayyan →

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Minutes of the Meeting

Meeting No: VOIC/IQAC/2017-2018/05
 Members Present: 11
 Department / Committee: IQAC

Date: 08.02.2018
 Time: 11.30 am

The meeting of the Internal Quality Assurance Cell for the academic year 2017-2018 was held on 08.02.2018 at 11.30 am in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Respected Principal, Dr. C. Veerabahu.

At the outset, Dr. John Prince Soundranayagam, IQAC Coordinator welcomed the Chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1	Undertaking Collaborative measures	It was resolved to sign an MoU with Bitstep Training Academy to conduct Soft Skill Training on Communicative English for competitive examination


 Coordinator IQAC
 Date: 08.02.2018


 Principal
 V.O.Chidambaram College
 Thoothukudi

Meeting no 5

Chairman
 Date: 07-02-2018
 15

IQAC Meeting 08-02-2018 at 11:30 am at office meeting hall

AGENDA: Voc college Data Capturing System
 - For members of the Staff
 Collaborative Measures

Members Present:

1. Dr. C. Veerabahu 
2. Dr. John Prince Soundranayagam 
3. Dr. D. Radhika 
4. Dr. G. Paulraj
5. Dr. Ganesan Mulethi 
6. Mrs. Colette Sharmila 
7. Dr. R. Baby Susatha 
8. Dr. M. Karan 
9. Mr. L. Meenakshi Sundaram 
10. Dr. V. Stephen Pitchaimani 
11. Dr. F. Cisma 
12. Mr. S. Gnanatharayanan 
13. Mr. A.P.C.V. Ganapathy
14. Mr. Abraham
15. Mr. Paramasivan

Minutes of the Meeting

Meeting No: VDC/IGAC/2017-2018/06
 Members Present: 11,
 Department / Committee: IGAC

Date: 04.04.2018
 Time: 12.30 pm

The meeting of the Internal Quality Assurance Cell for the academic year 2017-2018 was held on 04.04.2018 at 12.30 pm in Office Meeting hall of V.O.Chidambaram College. The meeting was chaired by Respected Principal, Dr. C. Veeralakshmi.

At the outset, Dr. John Prince Soundaranayagan, IGAC Coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IGAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1	UGC Ranking Result Analysis	After the review analysis, it was resolved to improve the following: <ul style="list-style-type: none"> Graduation Outcome Faculty encouraged to pursue Ph.D Quality Research


 Coordinator, IGAC
 Date: 04.04.2018


 Principal
 V.O.Chidambaram College
 Thoothukudi

Meeting no 6 -
 Date - 03.04.2018
 17

AGENDA: NRI RESULTS
 UPLOADING DATA

Ch/Off/Bois
 12.30 pm

- Dr. C. Veeralakshmi
- D. RADHAKA
- S. VALLI
- K. SAGICALA
- V. SURESH PITCHAIMAN
- A. PAULKS
- L. MEENAKSHI SUNDARAM
- N. PAVAN RAJAN
- M. KANNAN
- SIAMANN MALATHI
- COLETTE SHARMILA
- CHANDRA
- C. LOURENAN

- 
- S. Valli
- K. SAGICALA
- V. SURESH PITCHAIMAN
- A. PAULKS
- L. MEENAKSHI SUNDARAM
- N. PAVAN RAJAN
- M. KANNAN
- SIAMANN MALATHI
- COLETTE SHARMILA
- CHANDRA
- C. LOURENAN

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Minutes of the Meeting

Meeting No: VQC/IQAC/2017-2018/07
 Members Present:
 Department / Committee: IQAC

Date: 09.04.2018
 Time: 02.00 pm

The meeting of the Internal Quality Assurance Cell for the academic year 2017-2018 was held on 09.04.2018 at 02.00 pm in Office Meeting Hall of V.O.Chidambaram College. The meeting was chaired by Respected Principal, Dr.C.Veerababu.

At the outset, Dr. John Prince Soundranayagam, IQAC Coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1	Improving Faculty Student Ratio	It was resolved to improve the faculty student ratio by recruiting more number of management and guest faculty.


 Coordinator, IQAC
 Date: 09.04.2018


 Principal
 V.O.Chidambaram College
 Thoothukudi

Meeting no - 7

Chairman
 Date - 06-04-2018
 19

IQA Meeting held on 09.04.2018 at 2.00pm at office meeting hall

AGENDA NIRS Result Analysis - ESR

1. Dr. C. Veerababu - 
2. Dr. John Prince Soundranayagam - 
3. Dr. Rashika - 
4. Dr. Peter Amaladas - 
5. Dr. Maria Nani Sora - 
6. Dr. Ganaseen Mohan - 
7. Mrs. Celitta Sharmila - 
8. Dr. R. Baby Susantha - 
9. Dr. M. Kannan - 
10. Mrs. L. Meenakshi Sundaram - 
11. Dr. V. Stephen Pichaimani - 
12. Dr. F. cisma - 
13. Mr. S. Ganathirayagam - 
14. Mrs. V. Somathy - 